



TOM SCHEDLER

SECRETARY OF STATE

Key to Abbreviations:

COC = Clerk of Court
DL = Deadline
PBES = Parish Board of Election Supervisors
ROV = Registrar of Voters
SOS = Secretary of State

Key to Election Dates:

3/5 PPP and Spring Municipal Primary - **Red**
4/9 Spring Municipal General - **Blue**
11/8 Open Primary/Congressional/Presidential - **Green**
12/10 Open General/Congressional - **Purple**
3/25/17 Spring Municipal Primary - **Orange**

JANUARY 2016							FEBRUARY 2016						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2		1	2	3 <small>3/5 Last day to register to vote in primary election</small>	4 <small>3/5 DL ROV accept nursing home requests for absentee ballots</small>	5 <small>3/5 10 a.m. PBES selects commissioners and alternates</small>	6 <small>3/5 Electioneering prohibited in nursing homes through election day</small>
				<small>COC: New Year's Eve</small>	<small>New Year's Day</small>								
3	4	5	6	7	8 <small>3/5 10 a.m. PBES meets to select commissioners-in-charge for 2016 [R.S. 18:433.B(1)]</small>	9	7	8 <small>3/5 ROV may fix hours/dates during which EV shall be conducted, if such hours and days are approved by SOS no later than 25 days prior to election for additional sites [R.S. 18:1309(M)]</small>	9	10	11 <small>3/5 DL PBES submit written request to SOS to reduce voting machine allocation for candidate election</small>	12 <small>3/5 PBES selects commissioners and alternates (bond, debt and tax elections)</small>	13 <small>3/5 DL PBES submit written request to SOS to reduce voting machine allocation (bond, debt and tax elections) • During the week of 2/13-19, PBES publish polling place locations at least once • First day of nursing home voting</small>
10	11 <small>Inauguration Day (Baton Rouge)</small>	12	13	14	15	16	14	15 <small>COC: Presidents' Day</small>	16	17	18 <small>4/9 ROV assigns voters in state voter registration computer system to each voting district</small>	19 <small>3/5 DL COC to notify commissioners if no pre-election school</small>	20 <small>3/5 EARLY VOTING</small>
17	18 <small>Martin Luther King, Jr. Day</small>	19 <small>3/5 DL SOS deliver Federal Absentee ballots to ROV</small>	20 <small>3/5 DL ROV mail Federal Absentee ballots to Military and Overseas voters</small>	21	22	23	21	22 <small>3/5 EARLY VOTING</small>	23 <small>3/5 EARLY VOTING • DL for SOS to receive written notice of proposition elections</small>	24 <small>3/5 EARLY VOTING 3/5 4:30 p.m. DL to file watchers lists with COC (Each candidate may designate one watcher as a SUPER WATCHER)</small>	25 <small>3/5 EARLY VOTING</small>	26 <small>3/5 EARLY VOTING</small>	27 <small>3/5 EARLY VOTING 3/5 Last day of nursing home voting</small>
24	25	26	27	28	29	30 <small>3/5 DL COC to hold general course of instruction for commissioners.</small>	28	29 <small>3/5 10 a.m. PBES selects parish board commissioners and alternates</small>					
31													
MARCH 2016							APRIL 2016						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 <small>3/5 • DL COC hold pre-election commissioner school • DL ROV receive written challenges of absentee ballots • DL to request mail ballot (regular voters)</small>	2 <small>3/5 7 a.m. DL for ROV to seal and deliver precinct registers</small>	3 <small>3/5 7 p.m. DL for parish custodian to prepare, inspect and seal voting machines</small>	4 <small>3/5 • COC posts notice of time and place of opening voting machines after election • 4:30 p.m. DL ROV accept requests for absentee ballots from military/overseas and hospitalized voters • 4:30 p.m. DL ROV accept regular paper ballots • 11:59 p.m. DL for voting machines at polls</small>	5 <small>PRESIDENTIAL PREFERENCE PRIMARY AND SPRING MUNICIPAL PRIMARY ELECTION • Polls open 7 a.m. to 8 p.m. PBES shall fix a time to begin counting absentee ballots no later than 8 p.m., transmits absentee count to COC and SOS and delivers absentee ballots to ROV • 8 p.m. DL ROV accept absentee voted ballots from military/overseas and hospitalized voters</small>						1 <small>4/9 EARLY VOTING</small>	2 <small>4/9 EARLY VOTING 4/9 Last day of nursing home voting</small>
6	7 <small>3/5 8 p.m. DL for voting machines to be returned to warehouse</small>	8 <small>3/5 • COC/PBES break seals on voting machines • PBES begins compiling returns</small>	9 <small>3/5 • 4 p.m. DL for PBES to complete returns and file copy with COC • DL to request a recount of absentee and early votes 4/9 Last day to register to vote in general election</small>	10 <small>3/5 • 10 a.m. recount of absentee and early votes if required • Noon DL COC transmit returns to SOS and mail copy 4/9 DL ROV accept nursing home requests for absentee ballots</small>	11 <small>3/5 Noon DL SOS compiles and announces election results</small>	12 <small>3/5 DL COC send SOS commissioner information who served in election 4/9 Electioneering prohibited in nursing homes through election day</small>	3	4 <small>4/9 10 a.m. PBES selects parish board commissioners and alternates if increasing or decreasing from primary</small>	5 <small>4/9 • DL COC hold pre-election course of instruction • DL ROV receive written challenges of absentee ballots • DL to request a mail ballot (regular voters)</small>	6 <small>4/9 7 a.m. DL for ROV to seal and deliver precinct registers</small>	7 <small>4/9 7 p.m. DL for parish custodian to prepare, inspect and seal voting machines</small>	8 <small>4/9 • COC posts notice of time and place of opening voting machines after election • 4:30 p.m. DL ROV accept requests for absentee ballots from military/overseas and hospitalized voters • 4:30 p.m. DL ROV to receive regular ballots • 11:59 p.m. DL for voting machines at polls</small>	9 <small>SPRING MUNICIPAL GENERAL ELECTION • Polls open 7 a.m. to 8 p.m. PBES shall fix a time to begin counting of absentee ballots no later than 8 p.m., transmits absentee count to COC and SOS and delivers absentee ballots to ROV • 8 p.m. DL ROV accept absentee voted ballots from military/overseas and hospitalized voters</small>
13	14 <small>3/5 4:30 p.m. DL for SOS to receive notice of withdrawal from candidate to withdraw from the general election</small>	15 <small>3/5 SOS clears voting machines where no election contest filed 4/9 4:30 p.m. DL for SOS to receive notice of withdrawal from candidate to withdraw from the general election</small>	16	17 <small>3/5 SOS promulgates candidate election returns 4/9 DL PBES submit written request to SOS to reduce voting machine allocation for candidate election</small>	18 <small>4/9 • DL SOS furnish list of candidates to Campaign Finance • PBES selects commissioners and alternates (bond, debt and tax elections) • PBES begins compiling returns</small>	19 <small>4/9 • DL PBES submit written request to SOS to reduce voting machine allocation (bond, debt and tax elections) • First day of nursing home voting</small>	10	11 <small>4/9 8 p.m. DL for voting machines to be returned to warehouse</small>	12 <small>4/9 • COC/PBES break seals on voting machines • DL to request a recount of absentee and early votes</small>	13 <small>4/9 • 4 p.m. DL for PBES to complete returns and file copy with COC • DL to request a recount of absentee and early votes</small>	14 <small>4/9 • 10 a.m. recount of absentee & early votes, if required • Noon DL COC transmit returns to SOS and mail copy</small>	15 <small>4/9 Noon DL SOS compiles and announces election results</small>	16 <small>4/9 DL COC send SOS commissioner information who served in election</small>
20	21	22 <small>11/8 First day for candidates to obtain names on nominating petition for regular election</small>	23	24 <small>4/9 DL COC to notify commissioners if no pre-election school</small>	25	26 <small>4/9 EARLY VOTING</small>	17	18 <small>4/9 4:30 p.m. DL to contest any candidate election</small>	19 <small>4/9 SOS clears voting machines where no election contest filed</small>	20	21 <small>4/9 SOS promulgates candidate election returns</small>	22	23
27 <small>Easter</small>	28 <small>4/9 EARLY VOTING</small>	29 <small>4/9 EARLY VOTING</small>	30 <small>4/9 EARLY VOTING 4/9 • 4:30 p.m. DL to file watchers lists with COC (Each candidate may designate one watcher as a SUPER WATCHER) • 4:30 p.m. DL Candidate file notice with COC that list of watchers used in primary will be used for general election</small>	31 <small>4/9 EARLY VOTING</small>									
					<small>Good Friday</small>			<small>Passover / Pesach</small>			<small>Passover / Pesach</small>	<small>Passover / Pesach</small>	<small>Passover / Pesach</small>
											<small>Passover / Pesach</small>	<small>Passover / Pesach</small>	<small>Passover / Pesach</small>
MAY 2016							JUNE 2016						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 <small>ROV Annual Canvass begins</small>	3	4	5	6	7				1	2	3	4
8	9 <small>VOTER REGISTRATION WEEK</small>	10 <small>VOTER REGISTRATION WEEK</small>	11 <small>VOTER REGISTRATION WEEK</small>	12 <small>VOTER REGISTRATION WEEK</small>	13 <small>VOTER REGISTRATION WEEK</small>	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21							
							12 <small>Shavuot</small>	13 <small>Shavuot</small>	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22 <small>11/8 • 4:30 p.m. DL for candidate nominating petitions submitted to ROV (regular election) • DL to issue special election proclamations • DL to issue written notice of proposition elections</small>	23	24	25
29	30 <small>COC: Memorial Day</small>	31					26	27	28	29	30		



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SOS = Secretary of State

Key to Election Dates:

3/5 PPP and Spring Municipal Primary - **Red**
4/9 Spring Municipal General - **Blue**
11/8 Open Primary/Congressional/Presidential - **Green**
12/10 Open General/Congressional - **Purple**
3/25/17 Spring Municipal Primary - **Orange**

JULY 2016							AUGUST 2016						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2		1	2	3	4	5	6
3	4 <i>Independence Day</i>	5	6	7	8 <small>11/8 DL for candidate nominating petitions submitted to ROV (special election) called pursuant to R.S. 18:402(E), 601(A)(2) or 1279</small>	9	7	8	9 <small>11/8 ROV publish inactive list of voters 90 days prior to regularly scheduled federal primary election</small>	10	11	12	13
10	11	12	13 <small>11/8 DL ROV assign voters in state voter registration computer system to each voting district</small>	14	15	16	14 <i>Tisha B'Av</i>	15	16 <small>11/8 4:30 p.m. DL Presidential Qualifying for candidates of a recognized political party by State Committee</small>	17	18	19 <small>11/8 • DL for Presidential Qualifying (both Independent/Recognized) with SOS • SOS begin programming process and making ballots</small>	20
17	18	19	20 <small>QUALIFYING 11/8 OPEN PRIMARY CONGRESSIONAL / PRESIDENTIAL (except Presidential)</small>	21 <small>QUALIFYING 11/8 OPEN PRIMARY CONGRESSIONAL / PRESIDENTIAL (except Presidential)</small>	22 <small>QUALIFYING 11/8 OPEN PRIMARY CONGRESSIONAL / PRESIDENTIAL (except Presidential) 11/8 COC transmits certified list of candidates and qualifying fees to SOS after qualifying</small>	23 <small>11/8 First day for COC to hold commissioner school</small>	21	22	23	24	25	26	27
24	25	26	27 <small>11/8 DL SOS furnish list of candidates to Campaign Finance</small>	28	29 <small>11/8 • 4:30 p.m. DL to contest candidacy • 4:30 p.m. DL for SOS to receive notice of withdrawal from candidate • DL SOS remove candidate name from ballots</small>	30	28	29	30	31			
31													
SEPTEMBER 2016							OCTOBER 2016						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3							1
4	5 <i>Labor Day</i>	6	7	8	9	10	2 <i>Rosh Hashanah</i>	3 <i>Rosh Hashanah</i>	4 <i>Rosh Hashanah</i>	5 <small>11/8 • DL COC to hold general course of instruction for commissioners. • DL for PBES to publish notice of meeting to select commissioners and alternate commissioners</small>	6	7	8
11	12	13	14	15	16	17	9	10 <small>11/8 10 a.m. PBES selects commissioners and alternates</small> <i>Columbus Day (Mail)</i>	11 <small>11/8 • Last day to register to vote in primary election • DL ROV accept nursing home requests for absentee ballots • Electioneering prohibited in nursing homes through election day</small> <i>Yom Kippur</i>	12	13	14 <small>11/8 • ROV may fix hours/dates during which EV shall be conducted, if such hours and days are approved by SOS no later than 25 days prior to election for additional sites (R.S. 18:109(M)) • DL PBES submit written request to SOS to reduce voting machine allocation for candidate election</small>	15
18	19	20	21	22	23 <small>11/8 DL SOS deliver Federal Absentee ballots to ROV</small>	24 <small>11/8 DL ROV mail Federal Absentee ballots to Military and Overseas voters</small>	16	17	18 <small>11/8 • 10 a.m. PBES selects commissioners and alternates (bond, debt and tax elections) • DL PBES submit written request to SOS to reduce the voting machine allocation (bond, debt and tax elections) • During the week of 10/18-24, PBES publish polling place locations at least once • First day of nursing home voting</small> <i>Sukkot</i>	19	20 <small>12/10 DL ROV assign voters in state voter registration computer system to each voting district</small>	21	22
25	26	27	28	29	30		23 <i>Shemini Atzeret</i>	24 <i>Simchat Torah</i> <small>11/8 DL COC to notify commissioners of pre-election school (pre-election course must be held before Presidential/Congressional elections)</small>	25 <small>11/8 EARLY VOTING 12/10 • DL to issue written notice of proposition elections</small>	26 <small>11/8 EARLY VOTING</small>	27 <small>11/8 EARLY VOTING</small>	28 <small>11/8 4:30 p.m. DL to file watchers lists with COC (Each candidate may designate one watcher as a SUPER WATCHER)</small>	29 <small>11/8 EARLY VOTING</small>
							30	31 <small>11/8 EARLY VOTING</small>					
									<i>Simchat Torah</i>				
NOVEMBER 2016							DECEMBER 2016						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 <small>11/8 EARLY VOTING 11/8 Last day of nursing home voting</small> <i>COC: All Saints Day</i>	2	3 <small>11/8 10 a.m. PBES selects parish board commissioners and alternates</small>	4 <small>11/8 • DL COC hold at least one pre-election commissioner school • DL ROV receive written challenges of absentee ballots • 4:30 p.m. DL ROV accept requests for regular absentee-by-mail ballots</small>	5 <small>11/8 6 a.m. DL for ROV to seal and deliver precinct registers</small>					1 <small>12/10 EARLY VOTING</small>	2 <small>12/10 EARLY VOTING</small>	3 <small>12/10 EARLY VOTING 12/10 Last day of nursing home voting</small>
6 <small>11/8 6 p.m. DL for parish custodian to prepare, inspect and seal voting machines</small>	7 <small>11/8 • COC posts notice of time and place of opening voting machines after election • DL ROV accept requests for absentee ballots from military/overseas and hospitalized voters • 4:30 p.m. DL ROV receives regular absentee-by-mail ballots • 11:59 p.m. DL for voting machines at polls</small>	8 <small>OPEN PRIMARY CONGRESSIONAL / PRESIDENTIAL ELECTION 11/8 • DL COC send SOS commissioner information who served in election 11 a.m. recount of absentee & early votes, if required • Noon DL COC transmit returns to SOS and mail copy 12/10 ROV sets fix hours/days during which EV shall be conducted, if such hours and days are approved by SOS no later than 25 days prior to election for additional sites (R.S. 18:109(M))</small>	9 <small>11/8 8 p.m. DL for voting machines to be returned to warehouse 12/10 Last day to register to vote in general election</small>	10 <small>11/8 • COC/PBES break seals on voting machines • PBES begins compiling returns 12/10 DL ROV accept nursing home requests for absentee ballots</small> <i>Veterans Day</i>	11	12 <small>12/10 Electioneering prohibited in nursing homes through election day</small>	4	5 <small>12/10 10 a.m. PBES increases or decreases parish board commissioners and alternates</small>	6 <small>12/10 • DL ROV receive written challenges of absentee ballots • 4:30 p.m. DL ROV accept requests for regular absentee-by-mail ballots</small>	7 <small>12/10 7 a.m. DL for ROV to seal and deliver precinct registers</small>	8 <small>12/10 7 p.m. DL for parish custodian to prepare, inspect and seal voting machines</small>	9 <small>12/10 • COC posts notice of time and place of opening voting machines after election • 4:30 p.m. DL ROV accept requests for absentee ballots from military/overseas and hospitalized voters • 4:30 p.m. DL ROV receives regular absentee-by-mail ballots • 11:59 p.m. DL for voting machines at polls</small>	10 <small>OPEN CONGRESSIONAL GENERAL ELECTION 12/10 • Polls open 7 a.m. to 8 p.m. PBES shall fix a time to begin counting of absentee ballots no later than 8 p.m., transmits absentee count to COC and SOS and delivers absentee ballots to ROV • 8 p.m. DL ROV accept absentee voted ballots from military/overseas and hospitalized voters</small>
13	14 <small>11/8 • 4 p.m. DL for PBES to complete returns and file copy with COC • DL to request a recount</small>	15 <small>11/8 • DL COC send SOS commissioner information who served in election 11 a.m. recount of absentee & early votes, if required • Noon DL COC transmit returns to SOS and mail copy 12/10 ROV sets fix hours/days during which EV shall be conducted, if such hours and days are approved by SOS no later than 25 days prior to election for additional sites (R.S. 18:109(M))</small>	16 <small>11/8 Noon DL SOS compiles and announces election results</small>	17 <small>11/8 4:30 p.m. DL to contest any candidate election 12/10 • DL for SOS to receive notice of withdrawal from candidate to withdraw from the general election • DL PBES submit written request to SOS to reduce voting machine allocation for candidate election</small>	18 <small>11/8 SOS clears voting machines where no election contest filed 12/10 10 a.m. PBES selects commissioners and alternates (bond, debt and tax elections) • First day of nursing home voting</small>	19 <small>12/10 • DL PBES submit written request to SOS to reduce voting machine allocation (bond, debt and tax elections) • First day of nursing home voting</small>	11	12 <small>12/10 8 p.m. DL for voting machines to be returned to warehouse</small>	13 <small>12/10 • COC/PBES break seals on voting machines • PBES begins compiling returns</small>	14 <small>12/10 4 p.m. DL for PBES to complete returns and file copy with COC 3/25/17 • DL to issue special election proclamations • DL to issue written notice of proposition elections</small>	15 <small>12/10 Noon DL COC transmit returns to SOS and mail copy</small>	16 <small>12/10 Noon DL SOS compiles and announces election results</small>	17 <small>12/10 DL COC send SOS commissioner information who served in election</small>
20	21	22 <small>11/8 SOS promulgates candidate election returns 12/10 DL SOS furnish list of candidates to Campaign Finance</small>	23	24 <i>Thanksgiving Day</i>	25 <small>12/10 DL COC to notify commissioners if no pre-election school COC: Acadian Day</small>	26 <small>12/10 EARLY VOTING</small>	18	19 <small>12/10 4:30 p.m. DL to contest any candidate election</small>	20 <small>12/10 SOS clears voting machines where no election contest filed</small>	21	22 <small>12/10 SOS promulgates candidate election returns</small>	23	24
27	28 <small>12/10 EARLY VOTING</small>	29 <small>12/10 EARLY VOTING</small>	30 <small>12/10 EARLY VOTING 12/10 • 4:30 p.m. DL to file watchers lists with COC (Each candidate may designate one watcher as a SUPER WATCHER) • 4:30 p.m. DL Candidate file notice with COC that list of watchers used in primary will be used for general election</small>				25 <i>Christmas Day</i>	26 <i>Christmas Day Observance</i>	27	28	29	30	31 <i>COC: New Year's Eve</i>



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