

## NOTICE OF INTENT

### Department of State Elections Division

#### Voter Registration at Mandatory Voter Registration Agencies

#### (LAC 31:II.Chapter 4)

Pursuant to the provisions of the Administrative Procedure Act, R.S. 49:950 et seq., and under the authority of R.S. 18:116, R.S. 36:742 and 42 U.S.C. §1973gg et seq., the secretary of state proposes to adopt LAC 31:II.Chapter 4 in an effort to comply with the Permanent Injunction entered on January 23, 2013, by the United States District Court, Eastern District of Louisiana, in the matter of “Scott, et al. v. Schedler, et al.” (Docket No. 11-926), directing the secretary of state to implement “policies and procedures” as to each program for which the secretary of state has not achieved substantial compliance with the provisions of the National Voter Registration Act, 42 U.S.C. §1973gg et seq., as construed by the district court in the referenced proceeding. The district court’s ruling is under review by the United States Court of Appeals for the Fifth Circuit, and if reversed may necessitate subsequent repeal or amendment of these rules.

### Title 31

### ELECTIONS

#### Part II. Voter Registration

#### Chapter 4. Voter Registration at Mandatory Voter Registration Agencies in the State that Provide Public Assistance or Provide State-funded Programs Primarily Engaged in Providing Services to Persons with Disabilities

##### §401. Objective

A. The objective of these rules is to provide procedures to implement the provisions of the National Voter Registration Act, 42 U.S.C. §1973gg, et seq. (NVRA), as interpreted by the United States District Court for the Eastern District of Louisiana in “Scott, et al. v. Schedler, et al.” (Docket No. 11-926), in a Permanent Injunction dated January 23, 2013, at those agencies designated by the state as voter registration agencies which include all offices in the state that provide public assistance and all offices in the state that provide state-funded programs primarily engaged in providing services to persons with disabilities, hereinafter referred to as “mandatory voter registration agencies”, within the intent of 42 U.S.C. §1973gg-5.

AUTHORITY NOTE: Promulgated in accordance with R.S. 18:116, R.S. 36:742, 42 U.S.C. §1973gg et seq., and the Permanent Injunction issued in “Scott, et al. v. Schedler, et al.” (Docket No. 11-926), United States District Court, Eastern District of Louisiana.

HISTORICAL NOTE: Promulgated by the Department of State, Elections Division,  
LR 39:

#### **§403. Definitions**

A. *Mandatory voter registration agency* or *mandatory voter registration agencies* -- all offices or agencies in the state that provide public assistance or that provide state-funded programs primarily engaged in providing services to persons with disabilities.

B. *Department* -- an office, agency, or other instrumentality of the executive branch that contains mandatory voter registration agencies.

C. *Employee* -- a full-time or part-time classified or unclassified employee, official, or any independent contractor of any mandatory voter registration agency as defined in Paragraph A.

D. *Site* -- the physical location where voter registration is conducted.

AUTHORITY NOTE: Promulgated in accordance with R.S. 18:116, R.S. 36:742, 42 U.S.C. §1973gg et seq., and the Permanent Injunction issued in "Scott, et al. v. Schedler, et al." (Docket No. 11-926), United States District Court, Eastern District of Louisiana.

HISTORICAL NOTE: Promulgated by the Department of State, Elections Division, LR 39:

#### **§405. Services Made Available**

A. At each mandatory voter registration agency, the following services shall be made available:

1. distribution of the state voter registration application with each application for service or assistance, and with each recertification, renewal, or change of address form relating to such service or assistance, whether the application, recertification, renewal, or change of address form is in paper or electronic format;

2. provide a declaration form with each application, recertification, renewal, or change of address form as described in 42 U.S.C. §1973gg-5(a)(6)(B);

3. provide each applicant who does not decline to register to vote the same degree of assistance with regard to the completion of the voter registration application as is provided by the mandatory voter registration agency with regard to the completion of its own forms, unless the applicant refuses such assistance;

4. accept completed voter registration applications for transmittal to the appropriate parish registrar of voters.

5. accept any change of name submitted by a registrant which shall serve as a notification of change of name for voter registration unless the registrant states at the time of submitting the change that the change is not for voter registration purposes. The transmittal procedure shall be handled in the same manner as voter registration applications.

B. If the mandatory voter registration agency provides services to a person with a disability at the person's home, the agency shall provide the services described in Paragraph A at the person's home.

AUTHORITY NOTE: Promulgated in accordance with R.S. 18:116, R.S. 36:742, 42 U.S.C. §1973gg et seq., and the Permanent Injunction issued in "Scott, et al. v. Schedler, et al." (Docket No. 11-926), United States District Court, Eastern District of Louisiana.

HISTORICAL NOTE: Promulgated by the Department of State, Elections Division, LR 39:

#### **§407. Declaration Form**

A. Each mandatory voter registration agency shall provide a declaration form with each voter registration application that is distributed with each application for service or assistance, and with each recertification, renewal, or change of address form relating to such service or assistance.

B. The declaration form shall include the following, in order:

1. the question: "If you are not registered to vote where you live now, would you like to apply to register to vote here today?";

2. boxes for the applicant to check to indicate whether the applicant would like to register to vote or declines to register to vote (failure to check either box being deemed to constitute a declination to register to vote for purposes of providing assistance in completion of the registration application form), together with the statement (in close proximity to the boxes and in prominent type): "IF YOU DO NOT CHECK EITHER BOX, YOU WILL BE CONSIDERED TO HAVE DECIDED NOT TO REGISTER TO VOTE AT THIS TIME.";

3. if the mandatory voter registration agency provides public assistance, the statement: "Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency.";

4. the statement: "If you would like help in filling out the voter registration application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private.";

5. the statement: "For assistance in completing the voter registration application form outside our office, contact \_\_\_\_\_ at \_\_\_\_\_. (The first blank shall be filled in with the department's name and the second blank shall be filled in with the department's telephone number or other contact information.);

6. the statement: "If completed outside our office, this declaration form and your completed voter registration application form (if you filled one out) should be returned to \_\_\_\_\_ or \_\_\_\_\_. (The first blank shall be filled in with the department's local office physical location and the second blank shall be filled in with the department's mailing address used to accept applications for service or assistance, recertifications, renewals, and changes of address forms.); and

7. the statement: "If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register or in applying to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with the Louisiana Secretary of State, Commissioner of Elections, P.O. Box 94125, Baton Rouge, LA 70804-9125, Telephone (toll-free) 1-800-883-2805."

C. Completed declaration forms shall be retained by the mandatory voter registration agency for at least 24 months.

D. No information relating to a declination to register to vote in connection with an application made at a mandatory voter registration agency may be used for any purpose other than voter registration.

AUTHORITY NOTE: Promulgated in accordance with R.S. 18:116, R.S. 36:742, 42 U.S.C. §1973gg et seq., and the Permanent Injunction issued in "Scott, et al. v. Schedler, et al." (Docket No. 11-926), United States District Court, Eastern District of Louisiana.

HISTORICAL NOTE: Promulgated by the Department of State, Elections Division, LR 39:

#### **§409. Transmittal of Voter Registration Applications Accepted at Mandatory Voter Registration Agencies**

A. Completed voter registration applications accepted by mandatory voter registration agencies shall be transmitted to the appropriate registrar of voters no later than five days after date of acceptance. If a registration application is accepted within five days before the last day for registration, the mandatory voter registration agency shall transmit the

completed voter registration application to the appropriate registrar of voters at the conclusion of each business day.

AUTHORITY NOTE: Promulgated in accordance with R.S. 18:116, R.S. 36:742, 42 U.S.C. §1973gg et seq., and the Permanent Injunction issued in “Scott, et al. v. Schedler, et al.” (Docket No. 11-926), United States District Court, Eastern District of Louisiana.

HISTORICAL NOTE: Promulgated by the Department of State, Elections Division, LR 39:

#### **§411. Qualified Employees at Mandatory Voter Registration Agencies**

A. Qualifications. In order to perform the services set forth herein, an employee at a mandatory voter registration agency shall possess the following qualifications:

1. be an employee of the mandatory voter registration agency; and
2. have received in-service training on implementation of the NVRA.

B. Duties. Every qualified employee at each mandatory voter registration agency shall comply with and perform all requirements of 42 U.S.C. §1973gg-5 and R.S. 18:116, and shall comply with and perform all duties and responsibilities as set forth in training, manuals, pamphlets, rules and procedures of the secretary of state.

C. Prohibitions. A qualified employee who provides services described in Paragraph A of Section 405 of this Chapter shall not:

1. seek to influence an applicant’s political preference or party registration;
2. display any such political preference or party allegiance;
3. make any statement to an applicant or take any action the purpose or effect of which is to discourage the applicant from registering to vote; or
4. make any statement to an applicant or take any action the purpose or effect of which is to lead the applicant to believe that a decision to register or not to register has any bearing on the availability of services or benefits.

AUTHORITY NOTE: Promulgated in accordance with R.S. 18:116, R.S. 36:742, 42 U.S.C. §1973gg et seq., and the Permanent Injunction issued in “Scott, et al. v. Schedler, et al.” (Docket No. 11-926), United States District Court, Eastern District of Louisiana.

HISTORICAL NOTE: Promulgated by the Department of State, Elections Division, LR 39:

#### **§413. Review Process**

A. Each mandatory voter registration agency shall appoint a qualified employee to serve as the NVRA Site Coordinator. Each department shall also appoint a NVRA Department Coordinator. The NVRA Site Coordinators and NVRA Department Coordinator shall be responsible for ensuring compliance by each mandatory voter registration agency with the duties and responsibilities provided in 42 U.S.C. §1973gg-5 and R.S. 18:116, and as set forth in training, manuals, pamphlets, rules and procedures of the secretary of state.

B. Each department shall submit the names and contact information of the NVRA Site Coordinators and NVRA Department Coordinator to the Secretary of State NVRA Coordinator. When a change is made, the department shall provide the name and contact information to the Secretary of State NVRA Coordinator within 10 days.

C. On a quarterly basis, each NVRA Department Coordinator shall meet with the Secretary of State NVRA Coordinator to review procedures, forms, and registration data, and to monitor any problem areas where changes in rules or laws may be necessary, or where improvement is needed.

D. Beginning on January 1, 2014, and on a quarterly basis thereafter, the NVRA Department Coordinator shall submit to the Secretary of State NVRA Coordinator a concise report that documents the following:

1. the total number of applications for service or assistance, recertifications, renewals, and changes of address relating to such service or assistance received by the department, by program and site;

2. the total number of declaration forms received by the department, by program and site; and

3. the total number of completed voter registration applications received by the department and forwarded to the appropriate registrar of voters, by program and site.

E. Each department shall submit its policies, procedures, and forms currently in use or to be used to implement the provisions of 42 U.S.C. §1973gg-5 and R.S. 18:116 to the secretary of state for approval. The secretary of state shall submit approved policies, procedures, and forms submitted by each department to the United States Department of Justice for preclearance as required by Section 5 of the Voting Rights Act. The department shall not implement any policies, procedures, or forms until the approval of the secretary of state and preclearance from the United States Department of Justice has been obtained and provided to the department. The requirement for preclearance shall be applicable as long as preclearance requirements remain in effect.

AUTHORITY NOTE: Promulgated in accordance with R.S. 18:116, R.S. 36:742, 42 U.S.C. §1973gg et seq., and the Permanent Injunction issued in "Scott, et al. v. Schedler, et al." (Docket No. 11-926), United States District Court, Eastern District of Louisiana.

HISTORICAL NOTE: Promulgated by the Department of State, Elections Division, LR 39:

#### **§415. Training**

A. Training on implementation of 42 U.S.C. §1973gg-5 and R.S. 18:116 shall be provided as follows:

1. The secretary of state shall provide annual training to the NVRA Department Coordinator, NVRA Site Coordinators, and other personnel designated by the NVRA Department Coordinator.

2. The NVRA Department Coordinator shall provide training for new employees described in Paragraph C of Section 403 of this Chapter during employee orientation or as part of initial training within 30 days of the date of hire.

3. The NVRA Department Coordinator shall provide training on no less than an annual basis to all employees described in Paragraph C of Section 403 of this Chapter.

B. All training shall include, but shall not be limited to the following:

1. review of responsibilities of employees to distribute voter registration applications and provide declaration forms;

2. discussion of information which may be used to establish an applicant's age, identity, and residency;

3. discussion of assistance that may be provided to an applicant;

4. review of responsibilities in ensuring accuracy and legibility of voter registration applications and stressing responsibility for informing each applicant that the applicant is not registered to vote until the parish registrar of voters notifies the applicant of registration;

5. review of transmittal requirements; and

6. review of prohibitions.

AUTHORITY NOTE: Promulgated in accordance with R.S. 18:116, R.S. 36:742, 42 U.S.C. §1973gg et seq., and the Permanent Injunction issued in “Scott, et al. v. Schedler, et al.” (Docket No. 11-926), United States District Court, Eastern District of Louisiana.

HISTORICAL NOTE: Promulgated by the Department of State, Elections Division, LR 39:

#### **§419. List of Mandatory Voter Registration Agencies**

A. The secretary of state shall maintain a list of the physical location of each mandatory voter registration agency. Once a year, the secretary of state shall submit the list to the NVRA Department Coordinator who shall verify the list within 30 days. If there is a change, the NVRA Department Coordinator shall notify the Secretary of State NVRA Coordinator within 10 days of the change.

AUTHORITY NOTE: Promulgated in accordance with R.S. 18:116, R.S. 36:742, 42 U.S.C. §1973gg et seq., and the Permanent Injunction issued in “Scott, et al. v. Schedler, et al.” (Docket No. 11-926), United States District Court, Eastern District of Louisiana.

HISTORICAL NOTE: Promulgated by the Department of State, Elections Division, LR 39:

#### **§421. Monitoring and Compliance**

A. Upon written request of the secretary of state, a department shall prepare a report on NVRA policies, procedures, and practices in sufficient detail to enable the secretary of state to assess compliance with the NVRA for any mandatory voter registration agency within that department.

B. If, based upon the department’s report and such other information as may come to his attention, the secretary of state suspects a violation, deficient practice or noncompliance with the NVRA, the secretary of state may:

1. request additional information from the department;
2. send a compliance letter to the department to correct any violation, deficient practice or noncompliance; or
3. report the suspected violation, deficient practice or noncompliance to the United States Department of Justice.

AUTHORITY NOTE: Promulgated in accordance with R.S. 18:116, R.S. 36:742, 42 U.S.C. §1973gg et seq., and the Permanent Injunction issued in “Scott, et al. v. Schedler, et al.” (Docket No. 11-926), United States District Court, Eastern District of Louisiana.

HISTORICAL NOTE: Promulgated by the Department of State, Elections Division, LR 39:

#### **§423. Application of this Chapter**

A. This Chapter shall apply equally to all independent contractors, officials, as well as all full-time and part-time classified and unclassified employees of all mandatory voter registration agencies.

AUTHORITY NOTE: Promulgated in accordance with R.S. 18:116, R.S. 36:742, 42 U.S.C. §1973gg et seq., and the Permanent Injunction issued in “Scott, et al. v. Schedler, et al.” (Docket No. 11-926), United States District Court, Eastern District of Louisiana.

HISTORICAL NOTE: Promulgated by the Department of State, Elections Division, LR 39:

#### **§425. Requirement for Preclearance**

A. These emergency rules shall not be implemented until preclearance of the rules is received from the United States Department of Justice, as required by Section 5 of the Voting Rights Act.

AUTHORITY NOTE: Promulgated in accordance with R.S. 18:116, R.S. 36:742, 42 U.S.C. §1973gg et seq., and the Permanent Injunction issued in “Scott, et al. v. Schedler, et al.” (Docket No. 11-926), United States District Court, Eastern District of Louisiana.

HISTORICAL NOTE: Promulgated by the Department of State, Elections Division, LR 39:

### **Family Impact Statement**

The proposed Rule LAC 31:II.Chapter 4 regarding the Voter Registration at Mandatory Voter Registration Agencies should not have any known or foreseeable impact on any family as defined by R.S. 49:927 or on family formation, stability and autonomy. Specifically, there should be no known or foreseeable effect on:

1. the stability of the family;
2. the authority and rights of parents regarding the education and supervision of their children;
3. the functioning of the family;
4. family earnings and family budget;
5. the behavior and personal responsibility of children; and
6. the ability of the family or a local government to perform the function as contained in the proposed amendments to the Rule.

### **Poverty Impact Statement**

The proposed Rule Rule LAC 31:II.Chapter 4 regarding the Voter Registration at Mandatory Voter Registration Agencies should not have any known or foreseeable impact on poverty as defined by R.S. 49:973. Specifically, there should be no known or foreseeable effect on:

1. the household income, assets and financial security;
2. early childhood development and preschool through postsecondary education development;
3. employment and workforce development;
4. taxes and tax credits; and
5. child and dependent care, housing, health care, nutrition, transportation, and utilities assistance.

### **Public Comments**

Interested persons may submit written comments to Lani Durio, Attorney, Legal Division, Department of State, P.O. Box 94125, Baton Rouge, LA 70804-9125. She will be responsible for responding to inquiries regarding the proposed Rule. The deadline for the Department of State to receive written comments is 4:30 p.m. on August 30, 2013 after the public hearing.

### **Public Hearing**

A public hearing on the proposed Rule is scheduled for Thursday, August 29, 2013, at 1:00 pm in the Auditorium at State Archives Building, 3851 Essen Lane, Baton Rouge, LA. At that time, all interested persons will be afforded the opportunity to submit data, views, or arguments either orally or in writing.



Tom Schedler  
Secretary of State

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

Person  
Preparing  
Statement: Carol H. Guidry Dept.: Department of State

Phone: (225) 362-5142 Office: Elections Division (CONSOLIDATED  
FISCAL & ECONOMIC STATEMENT)

Return  
Address: P.O. Box 94125 Rule  
Title: Voter Registration at Mandated  
Voter Registration Agencies

Baton Rouge, LA 70804-9125

Date Rule  
Takes Effect: October 20, 2013

SUMMARY  
(Use complete sentences)

In accordance with Section 953 of Title 49 of the Louisiana Revised Statutes, there is hereby submitted a fiscal and economic impact statement on the rule proposed for adoption, repeal or amendment. THE FOLLOWING STATEMENTS SUMMARIZE ATTACHED WORKSHEETS, I THROUGH IV AND WILL BE PUBLISHED IN THE LOUISIANA REGISTER WITH THE PROPOSED AGENCY RULE.

I. ESTIMATED IMPLEMENTATION COSTS (SAVINGS) TO STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

There are no implementation costs or savings to the state or local governmental units as a result of the proposed rule. The Secretary of State is proposing to adopt a voter registration rule to insure compliance with a permanent injunction that was entered by the United States District Court, Eastern District of Louisiana on January 23, 2013 in the matter of "Scott, et al. v. Schedler, et al." (Docket No. 11-926). The proposed rule establishes voter registration procedures for all state agencies that provide public assistance to Louisiana citizens or provide state-funded programs primarily engaged in providing services to persons with disabilities. Specifically, the proposed rule required state agencies to: 1) appoint a National Voter Registration Act (NVRA) Site Coordinator; 2) appoint a NVRA Department Coordinator; 3) meet with Secretary of State on a quarterly basis and submit statistical reports to the Secretary of State including the total number of completed voter registration forms; and 4) NVRA Department Coordinators provide training for all new employees. In addition to the specific requirements of state agencies pursuant to the proposed administrative rule, the Secretary of State will be required to provide annual training to NVRA Department Coordinators and NVRA Site Coordinators. Based upon the Secretary of State's current interpretation of the requirements of the injunction and this proposed administrative rule, all impacted state agencies (Departments of Health & Hospitals, the Department of Children and Family Services, the Louisiana Workforce Commission, and public universities, community colleges and technical colleges) should have no additional expenditures. Existing staff will be utilized for the NVRA coordinators and a non-electronic system will be utilized for all reporting requirements. However, to the extent this interpretation was to change in the future, this proposed rule may result in cost increases if this information is mandated to be kept electronically as opposed to paper.

II. ESTIMATED EFFECT ON REVENUE COLLECTIONS OF STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

There is no estimated effect on revenue collections of state or local governmental units as a result of this rule.

III. ESTIMATED COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NON-GOVERNMENTAL GROUPS (Summary)

There is no estimated cost and/or economic benefit to directly affected persons or non-governmental groups as a result of this rule.

IV. ESTIMATED EFFECT ON COMPETITION AND EMPLOYMENT (Summary)

There is no estimated effect on competition and employment as a result of this rule.

R. Kyle Ardoin

Signature of Agency Head or Designee  
R. Kyle Ardoin, First Assistant

Typed Name & Title of Agency Head or Designee

07/10/2013  
Date of Signature

Evan Brasseur, Staff Director  
Legislative Fiscal Officer or Designee

7/10/13  
Date of Signature

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

The following information is required in order to assist the Legislative Fiscal Office in its review of the fiscal and economic impact statement and to assist the appropriate legislative oversight subcommittee in its deliberation on the proposed rule.

- A. Provide a brief summary of the content of the rule (if proposed for adoption, or repeal) or a brief summary of the change in the rule (if proposed for amendment). Attach a copy of the notice of intent and a copy of the rule proposed for initial adoption or repeal (or, in the case of a rule change, copies of both the current and proposed rules with amended portions indicated).

There are no implementation costs or savings to the state or local governmental units as a result of the proposed rule. The Secretary of State is proposing to adopt a voter registration rule to insure compliance with a permanent injunction that was entered by the United States District Court, Eastern District of Louisiana on January 23, 2013 in the matter of "Scott, et al. v. Schedler, et al." (Docket No. 11-926). The proposed rule establishes voter registration procedures for all state agencies that provide public assistance to Louisiana citizens and persons with disabilities. Specifically, the proposed rule required state agencies to: 1) appoint a National Voter Registration Act (NVRA) Site Coordinator; 2) appoint a NVRA Department Coordinator; 3) meet with Secretary of State on a quarterly basis and submit statistical reports to the Secretary of State including the total number of completed voter registration forms; and 4) NVRA Department Coordinators provide training for all new employees. In addition to the specific requirements of state agencies pursuant to the proposed administrative rule, the Secretary of State will be required to provide annual training to NVRA Department Coordinators and NVRA Site Coordinators. Based upon the Secretary of State's current interpretation of the requirements of the injunction and this proposed administrative rule, all impacted state agencies (Departments of Health & Hospitals, the Department of Children and Family Services, the Louisiana Workforce Commission, and all universities, community colleges and technical colleges) should have no additional expenditures. Existing staff will be utilized for the NVRA coordinators and a non-electronic system will be utilized for all reporting requirements. However, to the extent this interpretation was to change in the future, this proposed rule may result in cost increases if this information is mandated to be kept electronically as opposed to paper.

- B. Summarize the circumstances, which require this action. If the Action is required by federal regulation, attach a copy of the applicable regulation.

See A above.

- C. Compliance with Act 11 of the 1986 First Extraordinary Session

- (1) Will the proposed rule change result in any increase in the expenditure of funds? If so, specify amount and source of funding.

The proposed policy will either not have any impact or have a minimal impact on implementation costs (savings) to state or local governmental units.

- (2) If the answer to (1) above is yes, has the Legislature specifically appropriated the funds necessary for the associated expenditure increase?

(a) \_\_\_\_\_ Yes. If yes, attach documentation.

(b) \_\_\_\_\_ NO. If no, provide justification as to why this rule change should be published at this time

N/A

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

I. A. COSTS OR SAVINGS TO STATE AGENCIES RESULTING FROM THE ACTION PROPOSED

1. What is the anticipated increase (decrease) in costs to implement the proposed action?

COSTS	FY 13-14	FY 14-15	FY 15-16
Personal Services			
Operating Expenses			
Professional Services			
Other Charges			
Equipment			
Major Repairs & Constr.			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>POSITIONS (#)</b>	<b>0</b>	<b>0</b>	<b>0</b>

2. Provide a narrative explanation of the costs or savings shown in "A. 1.", including the increase or reduction in workload or additional paperwork (number of new forms, additional documentation, etc.) anticipated as a result of the implementation of the proposed action. Describe all data, assumptions, and methods used in calculating these costs.

The proposed policy will not have any effect on costs or savings for the state to implement this policy.

3. Sources of funding for implementing the proposed rule or rule change.

SOURCE	FY 13-14	FY 14-15	FY 15-16
State General Fund			
Agency Self-Generated			
Dedicated			
Federal Funds			
Other (Specify)			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>

4. Does your agency currently have sufficient funds to implement the proposed action? If not, how and when do you anticipate obtaining such funds?

The proposed policy will have no effect on costs or savings to implement this policy.

B. COST OR SAVINGS TO LOCAL GOVERNMENTAL UNITS RESULTING FROM THE ACTION PROPOSED.

1. Provide an estimate of the anticipated impact of the proposed action on local governmental units, including adjustments in workload and paperwork requirements. Describe all data, assumptions and methods used in calculating this impact.

The proposed policy will have no effect on cost or savings for local governmental units.

2. Indicate the sources of funding of the local governmental unit, which will be affected by these costs or savings.

N/A

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

II. EFFECT ON REVENUE COLLECTIONS OF STATE AND LOCAL GOVERNMENTAL UNITS

A. What increase (decrease) in revenues can be anticipated from the proposed action?

REVENUE INCREASE/DECREASE	FY 13-14	FY 14-15	FY 15-16
State General Fund			
Agency Self-Generated			
Dedicated Funds*			
Federal Funds			
Local Funds			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*Specify the particular fund being impacted.

B. Provide a narrative explanation of each increase or decrease in revenues shown in "A." Describe all data, assumptions, and methods used in calculating these increases or decreases.

The proposed policy will have no effect on revenue collections.

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

III. COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NONGOVERNMENTAL GROUPS

- A. What persons or non-governmental groups would be directly affected by the proposed action? For each, provide an estimate and a narrative description of any effect on costs, including workload adjustments and additional paperwork (number of new forms, additional documentation, etc.), they may have to incur as a result of the proposed action.

The proposed policy will have no impact on the costs and/or economic benefits for persons or non-governmental units.

- B. Also provide an estimate and a narrative description of any impact on receipts and/or income resulting from this rule or rule change to these groups.

The proposed policy will have no impact on receipts and/or income resulting from this rule to these groups.

IV. EFFECTS ON COMPETITION AND EMPLOYMENT

Identify and provide estimates of the impact of the proposed action on competition and employment in the public and private sectors. Include a summary of any data, assumptions and methods used in making these estimates.

The proposed policy will not have any effect on competition and employment.

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

Person  
Preparing  
Statement: Carol H. Guidry Dept.: Department of State  
Phone: (225) 362-5142 Office: Elections Division  
Return  
Address: P.O. Box 94125 Rule  
Baton Rouge, LA 70804-9125 Title: Voter Registration at Mandated  
Voter Registration Agencies  
Date Rule  
Takes Effect: October 20, 2013

SUMMARY  
(Use complete sentences)

In accordance with Section 953 of Title 49 of the Louisiana Revised Statutes, there is hereby submitted a fiscal and economic impact statement on the rule proposed for adoption, repeal or amendment. THE FOLLOWING STATEMENTS SUMMARIZE ATTACHED WORKSHEETS, I THROUGH IV AND WILL BE PUBLISHED IN THE LOUISIANA REGISTER WITH THE PROPOSED AGENCY RULE.

I. ESTIMATED IMPLEMENTATION COSTS (SAVINGS) TO STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

Under the proposed policy, the Department of State will not have any impact on implementation costs (savings) to state or local governmental units

II. ESTIMATED EFFECT ON REVENUE COLLECTIONS OF STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

Under the proposed policy, the Department of State will not have any effect on revenue collections of state or local governmental units.

III. ESTIMATED COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NON-GOVERNMENTAL GROUPS (Summary)

Under the proposed policy, the Department of State will not have any impact on the costs and/or economic benefits to directly affected persons or non-governmental groups

IV. ESTIMATED EFFECT ON COMPETITION AND EMPLOYMENT (Summary)

Under the proposed policy, the Department of State will have no effect on competition and employment.

  
Signature of Agency Head or Designee  
Joe R. Salter, Undersecretary of Management & Finance  
Typed Name & Title of Agency Head or Designee

Date of Signature

\_\_\_\_\_  
Legislative Fiscal Officer or Designee

\_\_\_\_\_  
Date of Signature

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

The following information is required in order to assist the Legislative Fiscal Office in its review of the fiscal and economic impact statement and to assist the appropriate legislative oversight subcommittee in its deliberation on the proposed rule.

- A. Provide a brief summary of the content of the rule (if proposed for adoption, or repeal) or a brief summary of the change in the rule (if proposed for amendment). Attach a copy of the notice of intent and a copy of the rule proposed for initial adoption or repeal (or, in the case of a rule change, copies of both the current and proposed rules with amended portions indicated).

The objective of these rules is to provide procedures to implement the provisions of the National Voter Registration Act, 42 U.S.C. §1973gg, et seq. (NVRA), as interpreted by the United States District Court for the Eastern District of Louisiana in "Scott, et al. v. Schedler, et al." (Docket No. 11-926), in a Permanent Injunction dated January 23, 2013, at those agencies designated by the state as voter registration agencies which include all offices in the state that provide public assistance and all offices in the state that provide state-funded programs primarily engaged in providing services to persons with disabilities, hereinafter referred to as "mandatory voter registration agencies", within the intent of 42 U.S.C. §1973gg-5.

- B. Summarize the circumstances, which require this action. If the Action is required by federal regulation, attach a copy of the applicable regulation.

See A above.

- C. Compliance with Act 11 of the 1986 First Extraordinary Session

- (1) Will the proposed rule change result in any increase in the expenditure of funds? If so, specify amount and source of funding.

Under the proposed policy, the Department of State will have no impact on the expenditure of funds within the Department.

- (2) If the answer to (1) above is yes, has the Legislature specifically appropriated the funds necessary for the associated expenditure increase?

(a) \_\_\_\_\_ Yes. If yes, attach documentation.

(b) \_\_\_\_\_ NO. If no, provide justification as to why this rule change should be published at this time

See A above.

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

I. A. COSTS OR SAVINGS TO STATE AGENCIES RESULTING FROM THE ACTION PROPOSED

1. What is the anticipated increase (decrease) in costs to implement the proposed action?

COSTS	FY 12-13	FY 13-14	FY 14-15
Personal Services			
Operating Expenses			
Professional Services			
Other Charges			
Equipment			
Major Repairs & Constr.			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>POSITIONS (#)</b>			

2. Provide a narrative explanation of the costs or savings shown in "A. 1.", including the increase or reduction in workload or additional paperwork (number of new forms, additional documentation, etc.) anticipated as a result of the implementation of the proposed action. Describe all data, assumptions, and methods used in calculating these costs.

Under the proposed policy, the Department of State will have no effect on costs or savings for the state to implement this policy.

3. Sources of funding for implementing the proposed rule or rule change.

SOURCE	FY 12-13	FY 13-14	FY 14-15
State General Fund			
Agency Self-Generated			
Dedicated			
Federal Funds			
Other (Specify)			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>

4. Does your agency currently have sufficient funds to implement the proposed action? If not, how and when do you anticipate obtaining such funds?

N/A

B. COST OR SAVINGS TO LOCAL GOVERNMENTAL UNITS RESULTING FROM THE ACTION PROPOSED

1. Provide an estimate of the anticipated impact of the proposed action on local governmental units, including adjustments in workload and paperwork requirements. Describe all data, assumptions and methods used in calculating this impact.

Under the proposed policy, the Department of State will have no effect on cost or savings for local governmental units.

2. Indicate the sources of funding of the local governmental unit, which will be affected by these costs or savings.

N/A

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

II. EFFECT ON REVENUE COLLECTIONS OF STATE AND LOCAL GOVERNMENTAL UNITS

A. What increase (decrease) in revenues can be anticipated from the proposed action?

REVENUE INCREASE/DECREASE	FY 12-13	FY 13-14	FY 14-15
State General Fund			
Agency Self-Generated			
Dedicated Funds*			
Federal Funds			
Local Funds			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*Specify the particular fund being impacted.

B. Provide a narrative explanation of each increase or decrease in revenues shown in "A." Describe all data, assumptions, and methods used in calculating these increases or decreases.

Under the proposed policy, the Department of State will have no effect on revenue collections for the Department.

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

III. COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NONGOVERNMENTAL GROUPS

- A. What persons or non-governmental groups would be directly affected by the proposed action? For each, provide an estimate and a narrative description of any effect on costs, including workload adjustments and additional paperwork (number of new forms, additional documentation, etc.), they may have to incur as a result of the proposed action.

Under the proposed policy, the Department of State will have no impact on the costs and/or economic benefits for persons or non-governmental units.

- B. Also provide an estimate and a narrative description of any impact on receipts and/or income resulting from this rule or rule change to these groups.

Under the proposed policy, the Department of State will have no impact on receipts and/or income resulting from this rule to these groups.

IV. EFFECTS ON COMPETITION AND EMPLOYMENT

Identify and provide estimates of the impact of the proposed action on competition and employment in the public and private sectors. Include a summary of any data, assumptions and methods used in making these estimates.

Under the proposed policy, the Department of State will not have any impact on competition and employment.

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

Person  
Preparing  
Statement: Charles L. Dirks, III Dept.: DCFS  
Phone: 342-1118 Office: Office of the Secretary  
Return  
Address: 627 N. 4<sup>th</sup> Street Rule  
Iberville Building Title: Voter Registration at Mandatory  
Baton Rouge, LA 70802 Voter Registration Agencies  
Date Rule  
Takes Effect: March 14, 2013

SUMMARY

(Use complete sentences)

In accordance with Section 953 of Title 49 of the Louisiana Revised Statutes, there is hereby submitted a fiscal and economic impact statement on the rule proposed for adoption, repeal or amendment. THE FOLLOWING STATEMENTS SUMMARIZE ATTACHED WORKSHEETS, I THROUGH IV AND WILL BE PUBLISHED IN THE LOUISIANA REGISTER WITH THE PROPOSED AGENCY RULE.

I. ESTIMATED IMPLEMENTATION COSTS (SAVINGS) TO STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

There are no cost savings to the Department of Children and Family Services (DCFS). DCFS implementation of the rule does not result in any cost to the agency.

II. ESTIMATED EFFECT ON REVENUE COLLECTIONS OF STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

There is no impact on revenue collections by DCFS.

III. ESTIMATED COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NON-GOVERNMENTAL GROUPS (Summary)

This information is unknown at this time.

IV. ESTIMATED EFFECT ON COMPETITION AND EMPLOYMENT (Summary)

N/A

  
\_\_\_\_\_  
Signature of Agency Head or Designee

SUSAN W. SOMMER  
\_\_\_\_\_  
Typed Name & Title of Agency Head or Designee

4/28/13  
\_\_\_\_\_  
Date of Signature

\_\_\_\_\_  
Legislative Fiscal Officer or Designee

\_\_\_\_\_  
Date of Signature

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

The following information is required in order to assist the Legislative Fiscal Office in its review of the

fiscal and economic impact statement and to assist the appropriate legislative oversight subcommittee in its deliberation on the proposed rule.

- A. Provide a brief summary of the content of the rule (if proposed for adoption, or repeal) or a brief summary of the change in the rule (if proposed for amendment). Attach a copy of the notice of intent and a copy of the rule proposed for initial adoption or repeal (or, in the case of a rule change, copies of both the current and proposed rules with amended portions indicated).

This rule was first adopted on an emergency basis purportedly in an effort by the Secretary of State (SOS) to comply with the Permanent Injunction entered on January 23, 2013 by the United States District Court, Eastern District of Louisiana, in the matter of *Scott, et al v. Schedler, et al*, directing the SOS to implement policies and procedures no later than March 15, 2013, as to each program for which the SOS has not achieved substantial compliance with the provisions of the NVRA. The SOS is now seeking to make these rules permanent. DCFS developed a plan for compliance with the rule.

- B. Summarize the circumstances, which require this action. If the Action is required by federal regulation, attach a copy of the applicable regulation.

Compliance with the Permanent Injunction entered on January 23, 2013 by the United States District Court, Eastern District of Louisiana, in the matter of *Scott, et al v. Schedler, et al*, directing the SOS to implement policies and procedures no later than March 15, 2013.

C. Compliance with Act 11 of the 1986 First Extraordinary Session

- (1) Will the proposed rule change result in any increase in the expenditure of funds? If so, specify amount and source of funding.

DCFS developed a plan for compliance with the rule. The plan does not cause the agency to incur any increase in the expenditure of funds.

- (2) If the answer to (1) above is yes, has the Legislature specifically appropriated the funds necessary for the associated expenditure increase?

(a) \_\_\_\_\_ Yes. If yes, attach documentation.

(b)  X  NO. If no, provide justification as to why this rule change should be published at this time

Compliance with the Permanent Injunction entered on January 23, 2013 by the United States District Court, Eastern District of Louisiana, in the matter of *Scott, et al v. Schedler, et al*, directing the SOS to implement policies and procedures no later than March 15, 2013.

**FISCAL AND ECONOMIC IMPACT STATEMENT  
WORKSHEET**

**I. A. COSTS OR SAVINGS TO STATE AGENCIES RESULTING FROM THE ACTION PROPOSED**

1. What is the anticipated increase (decrease) in costs to implement the proposed action?

COSTS	FY 13-14	FY 14-15	FY 15-16
Personal Services	0.00	0.00	0.00
Operating Expenses			
Professional Services			
Other Charges	0.00		
Equipment			
Major Repairs & Constr.			
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>POSITIONS (#)</b>			

2. Provide a narrative explanation of the costs or savings shown in "A. 1.", including the increase or reduction in workload or additional paperwork (number of new forms, additional documentation, etc.) anticipated as a result of the implementation of the proposed action. Describe all data, assumptions, and methods used in calculating these costs.

N/A

3. Sources of funding for implementing the proposed rule or rule change.

SOURCE	FY 13-14	FY 14-15	FY 15-16
State General Fund			
Agency Self-Generated			
Dedicated			
Federal Funds			
Other (Specify)			
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

4. Does your agency currently have sufficient funds to implement the proposed action? If not, how and when do you anticipate obtaining such funds?

N/A

**B. COST OR SAVINGS TO LOCAL GOVERNMENTAL UNITS RESULTING FROM THE ACTION PROPOSED**

1. Provide an estimate of the anticipated impact of the proposed action on local governmental units, including adjustments in workload and paperwork requirements. Describe all data, assumptions and methods used in calculating this impact.

N/A

2. Indicate the sources of funding of the local governmental unit, which will be affected by these costs or savings.

N/A

FISCAL AND ECONOMIC IMPACT STATEMENT  
WORKSHEET

II. EFFECT ON REVENUE COLLECTIONS OF STATE AND LOCAL GOVERNMENTAL UNITS

A. What increase (decrease) in revenues can be anticipated from the proposed action? None

REVENUE INCREASE/DECREASE	FY 13-14	FY 14-15	FY 15-16
State General Fund			
Agency Self-Generated			
Dedicated Funds*			
Federal Funds			
Local Funds			
<b>TOTAL</b>	0.00	0.00	0.00

\*Specify the particular fund being impacted.

B. Provide a narrative explanation of each increase or decrease in revenues shown in "A." Describe all data, assumptions, and methods used in calculating these increases or decreases.

N/A

FISCAL AND ECONOMIC IMPACT STATEMENT  
WORKSHEET

III. COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NONGOVERNMENTAL GROUPS

A. What persons or non-governmental groups would be directly affected by the proposed action? For each, provide an estimate and a narrative description of any effect on costs, including workload adjustments and additional paperwork (number of new forms, additional documentation, etc.), they may have to incur as a result of the proposed action.

Unknown at this time.

B. Also provide an estimate and a narrative description of any impact on receipts and/or income resulting from this rule or rule change to these groups.

N/A

IV. EFFECTS ON COMPETITION AND EMPLOYMENT

Identify and provide estimates of the impact of the proposed action on competition and employment in the public and private sectors. Include a summary of any data, assumptions and methods used in making these estimates.

N/A

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

Person  
Preparing  
Statement: Stephen Russo Dept.: DHH  
Phone: 342-1115 Office: Office of the Secretary  
Return  
Address: 628 N. 4<sup>th</sup> Street Rule  
Bienville Building Title: Voter Registration at Mandatory  
Baton Rouge, LA 70802 Voter Registration Agencies  
Date Rule  
Takes Effect: March 14, 2013

SUMMARY  
(Use complete sentences)

In accordance with Section 953 of Title 49 of the Louisiana Revised Statutes, there is hereby submitted a fiscal and economic impact statement on the rule proposed for adoption, repeal or amendment. THE FOLLOWING STATEMENTS SUMMARIZE ATTACHED WORKSHEETS, I THROUGH IV AND WILL BE PUBLISHED IN THE LOUISIANA REGISTER WITH THE PROPOSED AGENCY RULE.

I. ESTIMATED IMPLEMENTATION COSTS (SAVINGS) TO STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

There are no expected implementation costs or savings to the Department of Health and Hospitals (DHH).

II. ESTIMATED EFFECT ON REVENUE COLLECTIONS OF STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

There is no impact on revenue collections by DHH.

III. ESTIMATED COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NON-GOVERNMENTAL GROUPS (Summary)

This information is unknown at this time.

IV. ESTIMATED EFFECT ON COMPETITION AND EMPLOYMENT (Summary)

Not applicable.

  
Signature of Agency Head or Designee

Jerry Phillips, Undersecretary  
Typed Name & Title of Agency Head or Designee

6/26/13  
Date of Signature

\_\_\_\_\_  
Legislative Fiscal Officer or Designee

\_\_\_\_\_  
Date of Signature

**FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES**

The following information is required in order to assist the Legislative Fiscal Office in its review of the fiscal and economic impact statement and to assist the appropriate legislative oversight subcommittee in its deliberation on the proposed rule.

- A. Provide a brief summary of the content of the rule (if proposed for adoption, or repeal) or a brief summary of the change in the rule (if proposed for amendment). Attach a copy of the notice of intent and a copy of the rule proposed for initial adoption or repeal (or, in the case of a rule change, copies of both the current and proposed rules with amended portions indicated).

This rule was first adopted on an emergency basis purportedly in an effort by the Secretary of State (SOS) to comply with the Permanent Injunction entered on January 23, 2013 by the United States District Court, Eastern District of Louisiana, in the matter of *Scott, et al v. Schedler, et al*, directing the SOS to implement policies and procedures no later than March 15, 2013, as to each program for which the SOS has not achieved substantial compliance with the provisions of the NVRA. The SOS is now seeking to make these rules permanent. These rules require DHH to comply with procedures and policies that are not required by the NVRA or the Permanent Injunction.

- B. Summarize the circumstances, which require this action. If the Action is required by federal regulation, attach a copy of the applicable regulation.

Compliance with the Permanent Injunction entered on January 23, 2013 by the United States District Court, Eastern District of Louisiana, in the matter of *Scott, et al v. Schedler, et al*, directing the SOS to implement policies and procedures no later than March 15, 2013, as to each program for which the SOS has not achieved substantial compliance with the provisions of the NVRA.

- C. Compliance with Act 11 of the 1986 First Extraordinary Session

- (1) Will the proposed rule change result in any increase in the expenditure of funds? If so, specify amount and source of funding.

No.

- (2) If the answer to (1) above is yes, has the Legislature specifically appropriated the funds necessary for the associated expenditure increase?

(a) \_\_\_\_\_ Yes. If yes, attach documentation.

(b) \_\_\_\_\_ NO. If no, provide justification as to why this rule change should be published at this time

Compliance with the Permanent Injunction entered on January 23, 2013 by the United States District Court, Eastern District of Louisiana, in the matter of *Scott, et al v. Schedler, et al*, directing the SOS to implement policies and procedures no later than March 15, 2013, as to each program for which the SOS has not achieved substantial compliance with the provisions of the NVRA.

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

I. A. COSTS OR SAVINGS TO STATE AGENCIES RESULTING FROM THE ACTION PROPOSED

1. What is the anticipated increase (decrease) in costs to implement the proposed action? None

COSTS	FY 13-14	FY 14-15	FY 15-16
Personal Services			
Operating Expenses			
Professional Services			
Other Charges			
Equipment			
Major Repairs & Constr.			
<b>TOTAL</b>			

POSITIONS (#)

2. Provide a narrative explanation of the costs or savings shown in "A. 1.," including the increase or reduction in workload or additional paperwork (number of new forms, additional documentation, etc.) anticipated as a result of the implementation of the proposed action. Describe all data, assumptions, and methods used in calculating these costs.

3. Sources of funding for implementing the proposed rule or rule change. Not applicable.

SOURCE	FY 13-14	FY 14-15	FY 15-16
State General Fund			
Agency Self-Generated			
Dedicated			
Federal Funds			
Other (Specify)			
<b>TOTAL</b>			

4. Does your agency currently have sufficient funds to implement the proposed action? If not, how and when do you anticipate obtaining such funds?

Not applicable.

B. COST OR SAVINGS TO LOCAL GOVERNMENTAL UNITS RESULTING FROM THE ACTION PROPOSED.

1. Provide an estimate of the anticipated impact of the proposed action on local governmental units, including adjustments in workload and paperwork requirements. Describe all data, assumptions and methods used in calculating this impact.

Not applicable.

2. Indicate the sources of funding of the local governmental unit, which will be affected by these costs or savings.

Not applicable.

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

II. EFFECT ON REVENUE COLLECTIONS OF STATE AND LOCAL GOVERNMENTAL UNITS

A. What increase (decrease) in revenues can be anticipated from the proposed action? None

REVENUE INCREASE/DECREASE	FY 13-14	FY 14-15	FY 15-16
State General Fund			
Agency Self-Generated			
Dedicated Funds*			
Federal Funds			
Local Funds			
<b>TOTAL</b>			

\*Specify the particular fund being impacted.

B. Provide a narrative explanation of each increase or decrease in revenues shown in "A." Describe all data, assumptions, and methods used in calculating these increases or decreases.

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

III. COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NONGOVERNMENTAL GROUPS

- A. What persons or non-governmental groups would be directly affected by the proposed action? For each, provide an estimate and a narrative description of any effect on costs, including workload adjustments and additional paperwork (number of new forms, additional documentation, etc.), they may have to incur as a result of the proposed action.

Unknown at this time.

- B. Also provide an estimate and a narrative description of any impact on receipts and/or income resulting from this rule or rule change to these groups.

None.

IV. EFFECTS ON COMPETITION AND EMPLOYMENT

Identify and provide estimates of the impact of the proposed action on competition and employment in the public and private sectors. Include a summary of any data, assumptions and methods used in making these estimates.

Not applicable.

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

Person Preparing Statement: Kenneth York Dept: Louisiana Workforce Commission  
Phone: 219-2294 Office: Louisiana Rehabilitation Services  
Return Address: LWC/LRS Rule Title: Voter Registration at Mandatory Registration Agencies  
P.O. Box 91297  
Baton Rouge, LA Date Rule Takes Effect: Upon Promulgation  
70821-9297

SUMMARY  
(Use complete sentences)

In accordance with Section 953 of Title 49 of the Louisiana Revised Statutes, there is hereby submitted a fiscal and economic impact statement on the rule proposed for adoption, repeal or amendment. THE FOLLOWING STATEMENTS SUMMARIZE ATTACHED WORKSHEETS I THROUGH IV AND WILL BE PUBLISHED IN THE LOUISIANA REGISTER WITH THE PROPOSED AGENCY RULE.

- I. ESTIMATED IMPLEMENTATION COSTS (SAVINGS) TO STATE OR LOCAL GOVERNMENTAL UNITS (Summary)  
There will be no fiscal impact for the following reasons:  
LRS already captures the necessary information to be reported.  
Time commitment by staff will be minimal and new employee training is to be provided at orientation and as part of annual training already conducted.
- II. ESTIMATED EFFECT ON REVENUE COLLECTIONS OF STATE OR LOCAL GOVERNMENTAL UNITS (Summary)  
There will be no impact on revenue collections of state or local government.
- III. ESTIMATED COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NON-GOVERNMENTAL GROUPS (Summary)  
There will be no impact on cost and/or economic benefits to directly affected persons or non-governmental groups.
- IV. ESTIMATED EFFECT ON COMPETITION AND EMPLOYMENT (Summary)  
There will be no impact on the competition and employment of individuals in the state.

C. Eysink  
Signature of Agency Head or Designee  
Curt Eysink, Executive Director  
Typed Name & Title of Agency Head or Designee  
6/11/13  
Date of Signature

\_\_\_\_\_  
Legislative Fiscal Officer or Designee  
\_\_\_\_\_  
Date of Signature

Friday, June 07, 2013

Lani Durio  
Legal Division  
PO Box 94125  
Baton Rouge, LA 70804-9125

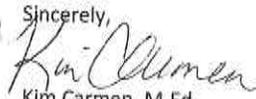
Ms. Durio:

In response to the Fiscal and Economic Impact Statement form regarding the NVRA, our institution does not have any state funded programs associated with students with disabilities. From our understanding, we are an optional site for students to apply for voter registration.

However, if we are identified as a state agency under the mandatory voter registration definition, then we do not anticipate any cost associated with the impact of this new mandate.

If you have any questions, please feel free to contact me.

Sincerely,



Kim Carmen, M.Ed.  
Registrar

Office of the Registrar  
1501 Kings Highway • PO Box 33932  
Shreveport, LA 71130-3932

Phone 318.675.5205  
Fax 318.675.4758  
[www.lsuhealthshreveport.edu/registrar](http://www.lsuhealthshreveport.edu/registrar)

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

Person  
Preparing  
Statement: Kim Carmen

Dept.: LSU HSC - Shreveport

Phone: (318) 675-5205

Office: Office of the Register

Return  
Address: 1501 Kings Hwy  
Shreveport LA 71130

Rule  
Title: \_\_\_\_\_

Date Rule  
Takes Effect: \_\_\_\_\_

SUMMARY  
(Use complete sentences)

In accordance with Section 953 of Title 49 of the Louisiana Revised Statutes, there is hereby submitted a fiscal and economic impact statement on the rule proposed for adoption, repeal or amendment. THE FOLLOWING STATEMENTS SUMMARIZE ATTACHED WORKSHEETS, I THROUGH IV AND WILL BE PUBLISHED IN THE LOUISIANA REGISTER WITH THE PROPOSED AGENCY RULE.

I. ESTIMATED IMPLEMENTATION COSTS (SAVINGS) TO STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

II. ESTIMATED EFFECT ON REVENUE COLLECTIONS OF STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

III. ESTIMATED COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NON-GOVERNMENTAL GROUPS (Summary)

IV. ESTIMATED EFFECT ON COMPETITION AND EMPLOYMENT (Summary)

Kim Carmen

Signature of Agency Head or Designee

Register, Kim Carmen

Typed Name & Title of Agency Head or Designee

6/7/2013

Date of Signature

\_\_\_\_\_  
Legislative Fiscal Officer or Designee

\_\_\_\_\_  
Date of Signature

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

Person Preparing Statement: Wendy Devall Dept.: BRCC  
Phone: 225/216-8503 Office: Disability Services  
Return Address: BRCC Rule Title: 31  
Disability Services  
201 Community College Dr.  
Prater Rouge, LA 70806 Date Rule Takes Effect: March 14, 2013

SUMMARY  
(Use complete sentences)

In accordance with Section 953 of Title 49 of the Louisiana Revised Statutes, there is hereby submitted a fiscal and economic impact statement on the rule proposed for adoption, repeal or amendment. THE FOLLOWING STATEMENTS SUMMARIZE ATTACHED WORKSHEETS, I THROUGH IV AND WILL BE PUBLISHED IN THE LOUISIANA REGISTER WITH THE PROPOSED AGENCY RULE.

I. ESTIMATED IMPLEMENTATION COSTS (SAVINGS) TO STATE OR LOCAL GOVERNMENTAL UNITS (Summary)  
There will be no savings and costs will be absorbed in department budget.

II. ESTIMATED EFFECT ON REVENUE COLLECTIONS OF STATE OR LOCAL GOVERNMENTAL UNITS (Summary)  
N/A

III. ESTIMATED COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NON-GOVERNMENTAL GROUPS (Summary)  
N/A

IV. ESTIMATED EFFECT ON COMPETITION AND EMPLOYMENT (Summary)  
N/A

Helen Harris  
Signature of Agency Head or Designee

\_\_\_\_\_  
Legislative Fiscal Officer or Designee

\_\_\_\_\_  
Typed Name & Title of Agency Head or Designee

6/11/13  
Date of Signature

\_\_\_\_\_  
Date of Signature

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

The following information is required in order to assist the Legislative Fiscal Office in its review of the fiscal and economic impact statement and to assist the appropriate legislative oversight subcommittee in its deliberation on the proposed rule.

- A. Provide a brief summary of the content of the rule (if proposed for adoption, or repeal) or a brief summary of the change in the rule (if proposed for amendment). Attach a copy of the notice of intent and a copy of the rule proposed for initial adoption or repeal (or, in the case of a rule change, copies of both the current and proposed rules with amended portions indicated).

- B. Summarize the circumstances, which require this action. If the Action is required by federal regulation, attach a copy of the applicable regulation.

N/A

- C. Compliance with Act 11 of the 1986 First Extraordinary Session

- (1) Will the proposed rule change result in any increase in the expenditure of funds? If so, specify amount and source of funding.

N/A

- (2) If the answer to (1) above is yes, has the Legislature specifically appropriated the funds necessary for the associated expenditure increase?

(a) \_\_\_\_\_ Yes. If yes, attach documentation.

(b) \_\_\_\_\_ NO. If no, provide justification as to why this rule change should be published at this time

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

I. A. COSTS OR SAVINGS TO STATE AGENCIES RESULTING FROM THE ACTION PROPOSED

1. What is the anticipated increase (decrease) in costs to implement the proposed action?

COSTS	FY 13-14	FY 14-15	FY 15-16
Personal Services			
Operating Expenses			
Professional Services			
Other Charges			
Equipment			
Major Repairs & Constr.			
TOTAL			
POSITIONS (#)			

2. Provide a narrative explanation of the costs or savings shown in "A. 1.", including the increase or reduction in workload or additional paperwork (number of new forms, additional documentation, etc.) anticipated as a result of the implementation of the proposed action. Describe all data, assumptions, and methods used in calculating these costs.

N/A

3. Sources of funding for implementing the proposed rule or rule change.

SOURCE	FY 13-14	FY 14-15	FY 15-16
State General Fund			
Agency Self-Generated			
Dedicated			
Federal Funds			
Other (Specify)			
TOTAL			

4. Does your agency currently have sufficient funds to implement the proposed action? If not, how and when do you anticipate obtaining such funds?

Yes

B. COST OR SAVINGS TO LOCAL GOVERNMENTAL UNITS RESULTING FROM THE ACTION PROPOSED.

1. Provide an estimate of the anticipated impact of the proposed action on local governmental units, including adjustments in workload and paperwork requirements. Describe all data, assumptions and methods used in calculating this impact.

N/A

2. Indicate the sources of funding of the local governmental unit, which will be affected by these costs or savings.

60% tuition + fees 40% state funds

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

II. EFFECT ON REVENUE COLLECTIONS OF STATE AND LOCAL GOVERNMENTAL UNITS

A. What increase (decrease) in revenues can be anticipated from the proposed action?

REVENUE INCREASE/DECREASE	FY 13-14	FY 14-15	FY 15-16
State General Fund	N/A	N/A	N/A
Agency Self-Generated	N/A	N/A	N/A
Dedicated Funds*	N/A	N/A	N/A
Federal Funds	N/A	N/A	N/A
Local Funds	N/A	N/A	N/A
<b>TOTAL</b>			

\*Specify the particular fund being impacted.

B. Provide a narrative explanation of each increase or decrease in revenues shown in "A." Describe all data, assumptions, and methods used in calculating these increases or decreases.

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

III. COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NONGOVERNMENTAL GROUPS

- A. What persons or non-governmental groups would be directly affected by the proposed action? For each, provide an estimate and a narrative description of any effect on costs, including workload adjustments and additional paperwork (number of new forms, additional documentation, etc.), they may have to incur as a result of the proposed action.

N/A

- B. Also provide an estimate and a narrative description of any impact on receipts and/or income resulting from this rule or rule change to these groups.

N/A

IV. EFFECTS ON COMPETITION AND EMPLOYMENT

Identify and provide estimates of the impact of the proposed action on competition and employment in the public and private sectors. Include a summary of any data, assumptions and methods used in making these estimates.

N/A

FISCAL AND ECONOMIC IMPACT STATEMENT FOR ADMINISTRATIVE RULES

Person Preparing Statement: Sandy Dietle Dept.: Student Services
Phone: 318-345-9152 Office: Director of Counseling/Disabilities
Return Address: LDCC Rule Title:
Rm 155, Student Serv Suite Date Rule Takes Effect:
7500 Millhaven Rd.
Monroe, LA 71203

SUMMARY (Use complete sentences)

In accordance with Section 953 of Title 49 of the Louisiana Revised Statutes, there is hereby submitted a fiscal and economic impact statement on the rule proposed for adoption, repeal or amendment. THE FOLLOWING STATEMENTS SUMMARIZE ATTACHED WORKSHEETS, I THROUGH IV AND WILL BE PUBLISHED IN THE LOUISIANA REGISTER WITH THE PROPOSED AGENCY RULE.

I. ESTIMATED IMPLEMENTATION COSTS (SAVINGS) TO STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

Minimal. We will use existing staff who will implement the statute as part of their regular activities.

II. ESTIMATED EFFECT ON REVENUE COLLECTIONS OF STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

N/A

III. ESTIMATED COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NON-GOVERNMENTAL GROUPS (Summary)

NONE

IV. ESTIMATED EFFECT ON COMPETITION AND EMPLOYMENT (Summary)

NONE

Sandy Dietle Signature of Agency Head or Designee

Legislative Fiscal Officer or Designee

Sandy Dietle, Director of Counseling & Disability Services Typed Name & Title of Agency Head or Designee

10/10/13 Date of Signature

Date of Signature

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

The following information is required in order to assist the Legislative Fiscal Office in its review of the fiscal and economic impact statement and to assist the appropriate legislative oversight subcommittee in its deliberation on the proposed rule.

- A. Provide a brief summary of the content of the rule (if proposed for adoption, or repeal) or a brief summary of the change in the rule (if proposed for amendment). Attach a copy of the notice of intent and a copy of the rule proposed for initial adoption or repeal (or, in the case of a rule change, copies of both the current and proposed rules with amended portions indicated).

N/A

- B. Summarize the circumstances, which require this action. If the Action is required by federal regulation, attach a copy of the applicable regulation.

N/A

- C. Compliance with Act 11 of the 1986 First Extraordinary Session

- (1) Will the proposed rule change result in any increase in the expenditure of funds? If so, specify amount and source of funding.

*Yes. minimal amounts due to paper and time and effort, but expected time and effort will be negligible for LDCC.*

- (2) If the answer to (1) above is yes, has the Legislature specifically appropriated the funds necessary for the associated expenditure increase?

(a) \_\_\_\_\_ Yes. If yes, attach documentation.

(b)  NO. If no, provide justification as to why this rule change should be published at this time

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

I. A. COSTS OR SAVINGS TO STATE AGENCIES RESULTING FROM THE ACTION PROPOSED

1. What is the anticipated increase (decrease) in costs to implement the proposed action?

COSTS	FY 13-14	FY 14-15	FY 15-16
Personal Services			
Operating Expenses			
Professional Services			
Other Charges			
Equipment			
Major Repairs & Constr.			
TOTAL	<i>minimal or less than \$500 annual</i>		
POSITIONS (#)			

2. Provide a narrative explanation of the costs or savings shown in "A. 1.", including the increase or reduction in workload or additional paperwork (number of new forms, additional documentation, etc.) anticipated as a result of the implementation of the proposed action. Describe all data, assumptions, and methods used in calculating these costs.

*The cost of implementation would include printing and paper but because of the estimated number of those who would qualify, the cost would be minimal and estimated to be less than \$500 annually to LDEC in supplies. Personnel would add the duties to those assigned and implementation would not require hiring additional employees to implement.*

3. Sources of funding for implementing the proposed rule or rule change.

SOURCE	FY 13-14	FY 14-15	FY 15-16
State General Fund	<i>&lt; \$500</i>	<i>&lt; \$500</i>	<i>&lt; \$500</i>
Agency Self-Generated	<i>0</i>	<i>0</i>	<i>0</i>
Dedicated	<i>0</i>	<i>0</i>	<i>0</i>
Federal Funds	<i>0</i>	<i>0</i>	<i>0</i>
Other (Specify)	<i>0</i>	<i>0</i>	<i>0</i>
TOTAL	<i>&lt; \$500</i>	<i>&lt; \$500</i>	<i>&lt; \$500</i>

4. Does your agency currently have sufficient funds to implement the proposed action? If not, how and when do you anticipate obtaining such funds?

*LDEC has sufficient funds to cover the cost involved.*

B. COST OR SAVINGS TO LOCAL GOVERNMENTAL UNITS RESULTING FROM THE ACTION PROPOSED.

1. Provide an estimate of the anticipated impact of the proposed action on local governmental units, including adjustments in workload and paperwork requirements. Describe all data, assumptions and methods used in calculating this impact.

*see I. A. 2. ABOVE*

2. Indicate the sources of funding of the local governmental unit, which will be affected by these costs or savings.

N/A

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

II. EFFECT ON REVENUE COLLECTIONS OF STATE AND LOCAL GOVERNMENTAL UNITS

A. What increase (decrease) in revenues can be anticipated from the proposed action?

REVENUE INCREASE/DECREASE	FY 13-14	FY 14-15	FY 15-16
State General Fund	NONE	NONE	NONE
Agency Self-Generated			
Dedicated Funds*			
Federal Funds			
Local Funds			
<b>TOTAL</b>			

\*Specify the particular fund being impacted.

B. Provide a narrative explanation of each increase or decrease in revenues shown in "A." Describe all data, assumptions, and methods used in calculating these increases or decreases.

N/A

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

III. COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NONGOVERNMENTAL GROUPS

- A. What persons or non-governmental groups would be directly affected by the proposed action? For each, provide an estimate and a narrative description of any effect on costs, including workload adjustments and additional paperwork (number of new forms, additional documentation, etc.), they may have to incur as a result of the proposed action.

N/A

- B. Also provide an estimate and a narrative description of any impact on receipts and/or income resulting from this rule or rule change to these groups.

N/A

IV. EFFECTS ON COMPETITION AND EMPLOYMENT

Identify and provide estimates of the impact of the proposed action on competition and employment in the public and private sectors. Include a summary of any data, assumptions and methods used in making these estimates.

N/A

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

Person Preparing Statement: Paula Atkins Dept: \_\_\_\_\_  
Phone: 318 797 5365 Office: \_\_\_\_\_  
Return Address: LSU Shreveport Rule Title: \_\_\_\_\_  
One University Place \_\_\_\_\_  
Shreveport, LA 71115 Date Rule Takes Effect: \_\_\_\_\_

SUMMARY  
(Use complete sentences)

In accordance with Section 953 of Title 49 of the Louisiana Revised Statutes, there is hereby submitted a fiscal and economic impact statement on the rule proposed for adoption, repeal or amendment. THE FOLLOWING STATEMENTS SUMMARIZE ATTACHED WORKSHEETS, I THROUGH IV AND WILL BE PUBLISHED IN THE LOUISIANA REGISTER WITH THE PROPOSED AGENCY RULE.

I. ESTIMATED IMPLEMENTATION COSTS (SAVINGS) TO STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

I do not anticipate any fiscal or economic impact.

II. ESTIMATED EFFECT ON REVENUE COLLECTIONS OF STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

None.

III. ESTIMATED COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NON-GOVERNMENTAL GROUPS (Summary)

None.

IV. ESTIMATED EFFECT ON COMPETITION AND EMPLOYMENT (Summary)

None.

Paula Atkins

Signature of Agency Head or Designee  
Paula Atkins, Director  
Student Development

Typed Name & Title of Agency Head or Designee

June 20, 2013

Date of Signature

\_\_\_\_\_  
Legislative Fiscal Officer or Designee

\_\_\_\_\_  
Date of Signature

**CITY PARK CAMPUS**  
**VICE CHANCELLOR FOR STUDENT AFFAIRS AND EXECUTIVE DEAN**  
Building 1 Room 220 E  
615 City Park Avenue  
New Orleans, LA 70119  
(504) 671-5055 FAX: (504) 483-4577  
www.dcc.edu

June 17, 2013

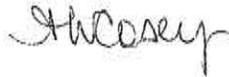
Secretary of State Tom Schedler  
P.O. Box 94125  
Baton Rouge, LA. 70804-9125

Dear Mr. Schedler:

Per your request Delgado Community College would like to submit an Economic and Fiscal Impact Statement. After review of The Voter Registration Policy in regards to the potential costs and savings, it has been concluded that adopting this policy will neither have an undue financial impact nor an increase in revenue to the college. To date, there are no additional foreseen estimated costs, economic benefits, or effects on competition and employment. The policy will be adopted as required.

Please feel free to contact me with any inquiries regarding the aforementioned.

Kind regards,



Arnel W. Cosey  
Vice Chancellor of Student Affairs & Executive Dean, City Park Campus



South Louisiana Community College

320 Devalcourt  
Lafayette, LA 70506  
Phone: (337) 521-8949

*Office of the Vice Chancellor of Administration and Finance*

June 7, 2013

Lani Durio  
Legal Division  
PO Box 94125  
Baton Rouge, LA 70804-9125

Re: Fiscal and Economic Impact Statement Form

Dear Ms. Durio,

I have concluded that there is no fiscal impact as it relates to the Fiscal and Economic Impact Statement form. If additional information is needed, please call 337.521.8949 or email at [rudy.gonzales@southlouisiana.edu](mailto:rudy.gonzales@southlouisiana.edu).

Sincerely,

A handwritten signature in black ink, appearing to read 'Rudy V. Gonzales'.

Rudy V. Gonzales  
Vice Chancellor of Administration and Finance

RG: afd  
Enclosure

UNIVERSITY OF LOUISIANA  
MONROE

June 10, 2013

Lani Durio  
Legal Division  
P. O. Box 94125  
Baton Rouge, LA 70804-9125

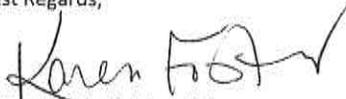
Dear Ms. Durio,

I am responding to you regarding documents received by my office through the Secretary of State, State of Louisiana, which indicated you need our input pertaining to a Fiscal and Economic Impact Statement forms having to do with the proposed permanent rules. In speaking with you, I was told it would suffice to attach a letter to the documents which explained our potential expenses. Our approximate annual expenses:

Copier expense:	\$75
Postal fees:	\$75
Total	\$150

If you have further questions or concerns, please do not hesitate to contact me at 318-342-5220 or [kfoster@ulm.edu](mailto:kfoster@ulm.edu).

Best Regards,



Karen Foster, M.Ed., L.P.C.  
Director/Counseling Center

**Counseling Center • Division of Student Affairs • 700 University Ave. • Monroe, LA 71209-1135**  
Phone: (318) 342-5220 • Fax: (318) 342-5228  
A Member of the University of Louisiana System • AA/EOE

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

Person  
Preparing  
Statement: Karen Foster Dept.: Counseling Center  
Phone: 318-342-5220 Office: University of LA at Monroe  
Return  
Address: 1140 University Ave. Rule  
Monroe, LA 71209 Title: \_\_\_\_\_  
Date Rule  
Takes Effect: \_\_\_\_\_

SUMMARY  
(Use complete sentences)

In accordance with Section 953 of Title 49 of the Louisiana Revised Statutes, there is hereby submitted a fiscal and economic impact statement on the rule proposed for adoption, repeal or amendment. THE FOLLOWING STATEMENTS SUMMARIZE ATTACHED WORKSHEETS, I THROUGH IV AND WILL BE PUBLISHED IN THE LOUISIANA REGISTER WITH THE PROPOSED AGENCY RULE.

I. ESTIMATED IMPLEMENTATION COSTS (SAVINGS) TO STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

II. ESTIMATED EFFECT ON REVENUE COLLECTIONS OF STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

III. ESTIMATED COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NON-GOVERNMENTAL GROUPS (Summary)

IV. ESTIMATED EFFECT ON COMPETITION AND EMPLOYMENT (Summary)

Karen Foster  
Signature of Agency Head or Designee  
Karen Foster  
Typed Name & Title of Agency Head or Designee  
June 10, 2013  
Date of Signature

\_\_\_\_\_  
Legislative Fiscal Officer or Designee

\_\_\_\_\_  
Date of Signature

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

Person Preparing Statement: Stephanie Tarver Dept.: Enrollment Management  
Phone: 337-562-4250 Office: Services for Students with Disabilities  
Return Address: McNeese State Univ. Rule Title: Voter Registration at Mandatory Voter Registration Agencies (CAC 31: II, Chapter 4)  
Box 90175  
Lake Charles, LA 70609 Date Rule Takes Effect: March 15, 2013

SUMMARY

(Use complete sentences)

In accordance with Section 953 of Title 49 of the Louisiana Revised Statutes, there is hereby submitted a fiscal and economic impact statement on the rule proposed for adoption, repeal or amendment. THE FOLLOWING STATEMENTS SUMMARIZE ATTACHED WORKSHEETS, I THROUGH IV AND WILL BE PUBLISHED IN THE LOUISIANA REGISTER WITH THE PROPOSED AGENCY RULE.

I. ESTIMATED IMPLEMENTATION COSTS (SAVINGS) TO STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

Insignificant - The Director of Services for Students with Disabilities has been in compliance with mandatory voter registration regulations for years. Cost to the University is insignificant (few photocopies, minimal postage).

II. ESTIMATED EFFECT ON REVENUE COLLECTIONS OF STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

N/A - NO effect.

III. ESTIMATED COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NON-GOVERNMENTAL GROUPS (Summary)

Insignificant - see Item I.

IV. ESTIMATED EFFECT ON COMPETITION AND EMPLOYMENT (Summary)

No effect - N/A



Signature of Agency Head or Designee

Philip C. Williams, President

Typed Name & Title of Agency Head or Designee

June 10, 2013

Date of Signature

\_\_\_\_\_  
Legislative Fiscal Officer or Designee

\_\_\_\_\_  
Date of Signature

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

I. A. COSTS OR SAVINGS TO STATE AGENCIES RESULTING FROM THE ACTION PROPOSED

1. What is the anticipated increase (decrease) in costs to implement the proposed action?

COSTS	FY 13-14	FY 14-15	FY 15-16
Personal Services	None	None	None
Operating Expenses	↓	↓	↓
Professional Services			
Other Charges			
Equipment			
Major Repairs & Constr.			
<b>TOTAL</b>	No change	No Change	Nochange
<b>POSITIONS (#)</b>	N/A	N/A	N/A

2. Provide a narrative explanation of the costs or savings shown in "A. 1.", including the increase or reduction in workload or additional paperwork (number of new forms, additional documentation, etc.) anticipated as a result of the implementation of the proposed action. Describe all data, assumptions, and methods used in calculating these costs.

The Director of Services for Students with Disabilities has been in compliance with mandatory voter registration regulations for years. Cost to the University is insignificant (few photocopies, minimal postage).

3. Sources of funding for implementing the proposed rule or rule change.

SOURCE	FY 13-14	FY 14-15	FY 15-16
State General Fund	None	None	None
Agency Self-Generated	↓	↓	↓
Dedicated			
Federal Funds			
Other (Specify)			
<b>TOTAL</b>	Funding is not needed		

4. Does your agency currently have sufficient funds to implement the proposed action? If not, how and when do you anticipate obtaining such funds?

Yes

B. COST OR SAVINGS TO LOCAL GOVERNMENTAL UNITS RESULTING FROM THE ACTION PROPOSED.

1. Provide an estimate of the anticipated impact of the proposed action on local governmental units, including adjustments in workload and paperwork requirements. Describe all data, assumptions and methods used in calculating this impact.

No impact - see I.A. 2.

2. Indicate the sources of funding of the local governmental unit, which will be affected by these costs or savings.

None

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

II. EFFECT ON REVENUE COLLECTIONS OF STATE AND LOCAL GOVERNMENTAL UNITS

A. What increase (decrease) in revenues can be anticipated from the proposed action?

REVENUE INCREASE/DECREASE	FY 13-14	FY 14-15	FY 15-16
State General Fund	None	None	None
Agency Self-Generated	↓	↓	↓
Dedicated Funds*			
Federal Funds			
Local Funds			
<b>TOTAL</b>	<i>No change</i>	<i>No change</i>	<i>No change</i>

\*Specify the particular fund being impacted.

B. Provide a narrative explanation of each increase or decrease in revenues shown in "A." Describe all data, assumptions, and methods used in calculating these increases or decreases.

*No change - see I.A.2.*

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

III. COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NONGOVERNMENTAL GROUPS

- A. What persons or non-governmental groups would be directly affected by the proposed action? For each, provide an estimate and a narrative description of any effect on costs, including workload adjustments and additional paperwork (number of new forms, additional documentation, etc.), they may have to incur as a result of the proposed action.

Director of Services for Students with Disabilities.  
No change - see I.A. 2.

- B. Also provide an estimate and a narrative description of any impact on receipts and/or income resulting from this rule or rule change to these groups.

No impact - see I.A. 2.

IV. EFFECTS ON COMPETITION AND EMPLOYMENT

Identify and provide estimates of the impact of the proposed action on competition and employment in the public and private sectors. Include a summary of any data, assumptions and methods used in making these estimates.

No impact - see I.A. 2.

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

The following information is required in order to assist the Legislative Fiscal Office in its review of the fiscal and economic impact statement and to assist the appropriate legislative oversight subcommittee in its deliberation on the proposed rule.

- A. Provide a brief summary of the content of the rule (if proposed for adoption, or repeal) or a brief summary of the change in the rule (if proposed for amendment). Attach a copy of the notice of intent and a copy of the rule proposed for initial adoption or repeal (or, in the case of a rule change, copies of both the current and proposed rules with amended portions indicated).

Voter Registration at Mandatory Voter  
Registration Agencies (LAC 31: II Chapter 4) -  
Attached

- B. Summarize the circumstances, which require this action. If the Action is required by federal regulation, attach a copy of the applicable regulation.

National Voter Registration Act (NVRA)

- C. Compliance with Act 11 of the 1986 First Extraordinary Session

- (1) Will the proposed rule change result in any increase in the expenditure of funds? If so, specify amount and source of funding.

NO

- (2) If the answer to (1) above is yes, has the Legislature specifically appropriated the funds necessary for the associated expenditure increase?

(a) \_\_\_\_\_ Yes. If yes, attach documentation.

(b) \_\_\_\_\_ NO. If no, provide justification as to why this rule change should be published at this time

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

Person  
Preparing  
Statement:

Amy King

Dept.:

Disability Services

Phone:

504 780 4222

Office:

University of New Orleans

Return  
Address:

7000 Lakeside Dr.  
MC 248  
New Orleans LA 70148

Rule  
Title:

LAC 31: II. Chapter 4

Date Rule  
Takes Effect:

1/23/13

SUMMARY  
(Use complete sentences)

In accordance with Section 953 of Title 49 of the Louisiana Revised Statutes, there is hereby submitted a fiscal and economic impact statement on the rule proposed for adoption, repeal or amendment. THE FOLLOWING STATEMENTS SUMMARIZE ATTACHED WORKSHEETS, I THROUGH IV AND WILL BE PUBLISHED IN THE LOUISIANA REGISTER WITH THE PROPOSED AGENCY RULE.

I. ESTIMATED IMPLEMENTATION COSTS (SAVINGS) TO STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

n/a

II. ESTIMATED EFFECT ON REVENUE COLLECTIONS OF STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

n/a

III. ESTIMATED COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NON-GOVERNMENTAL GROUPS (Summary)

IV. ESTIMATED EFFECT ON COMPETITION AND EMPLOYMENT (Summary)

n/a  
  
\_\_\_\_\_  
Signature of Agency Head or Designee

\_\_\_\_\_  
Legislative Fiscal Officer or Designee

\_\_\_\_\_  
Typed Name & Title of Agency Head or Designee

1/17/13  
\_\_\_\_\_  
Date of Signature

\_\_\_\_\_  
Date of Signature

FISCAL AND ECONOMIC IMPACT STATEMENT  
FOR ADMINISTRATIVE RULES

The following information is required in order to assist the Legislative Fiscal Office in its review of the fiscal and economic impact statement and to assist the appropriate legislative oversight subcommittee in its deliberation on the proposed rule.

- A. Provide a brief summary of the content of the rule (if proposed for adoption, or repeal) or a brief summary of the change in the rule (if proposed for amendment). Attach a copy of the notice of intent and a copy of the rule proposed for initial adoption or repeal (or, in the case of a rule change, copies of both the current and proposed rules with amended portions indicated).

changes to voter registration mandate for disability services providers.

- B. Summarize the circumstances, which require this action. If the Action is required by federal regulation, attach a copy of the applicable regulation.

attached

- C. Compliance with Act 11 of the 1986 First Extraordinary Session

- (1) Will the proposed rule change result in any increase in the expenditure of funds? If so, specify amount and source of funding.

no

- (2) If the answer to (1) above is yes, has the Legislature specifically appropriated the funds necessary for the associated expenditure increase?

(a) \_\_\_\_\_ Yes. If yes, attach documentation.

(b) \_\_\_\_\_ NO. If no, provide justification as to why this rule change should be published at this time

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

I. A. COSTS OR SAVINGS TO STATE AGENCIES RESULTING FROM THE ACTION PROPOSED

1. What is the anticipated increase (decrease) in costs to implement the proposed action?

COSTS	FY 13-14	FY 14-15	FY 15-16
Personal Services			
Operating Expenses			
Professional Services			
Other Charges			
Equipment			
Major Repairs & Constr.			
TOTAL	none	none	none

POSITIONS (#)

2. Provide a narrative explanation of the costs or savings shown in "A. 1.", including the increase or reduction in workload or additional paperwork (number of new forms, additional documentation, etc.) anticipated as a result of the implementation of the proposed action. Describe all data, assumptions, and methods used in calculating these costs.

none

3. Sources of funding for implementing the proposed rule or rule change.

SOURCE	FY 13-14	FY 14-15	FY 15-16
State General Fund			
Agency Self-Generated			
Dedicated			
Federal Funds			
Other (Specify)			
TOTAL	n/a		

4. Does your agency currently have sufficient funds to implement the proposed action? If not, how and when do you anticipate obtaining such funds?

n/a

B. COST OR SAVINGS TO LOCAL GOVERNMENTAL UNITS RESULTING FROM THE ACTION PROPOSED.

1. Provide an estimate of the anticipated impact of the proposed action on local governmental units, including adjustments in workload and paperwork requirements. Describe all data, assumptions and methods used in calculating this impact.

n/a

2. Indicate the sources of funding of the local governmental unit, which will be affected by these costs or savings.

nb

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

II. EFFECT ON REVENUE COLLECTIONS OF STATE AND LOCAL GOVERNMENTAL UNITS

A. What increase (decrease) in revenues can be anticipated from the proposed action?

REVENUE INCREASE/DECREASE	FY 13-14	FY 14-15	FY 15-16
State General Fund			
Agency Self-Generated			
Dedicated Funds*		n/a	
Federal Funds			
Local Funds			
<b>TOTAL</b>			

\*Specify the particular fund being impacted.

B. Provide a narrative explanation of each increase or decrease in revenues shown in "A." Describe all data, assumptions, and methods used in calculating these increases or decreases.

n/a

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

III. COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NONGOVERNMENTAL GROUPS

A. What persons or non-governmental groups would be directly affected by the proposed action? For each, provide an estimate and a narrative description of any effect on costs, including workload adjustments and additional paperwork (number of new forms, additional documentation, etc.), they may have to incur as a result of the proposed action.

B. Also provide an estimate and a narrative description of any impact on receipts and/or income resulting from this rule or rule change to these groups.

IV. EFFECTS ON COMPETITION AND EMPLOYMENT

Identify and provide estimates of the impact of the proposed action on competition and employment in the public and private sectors. Include a summary of any data, assumptions and methods used in making these estimates.



TOM SCHEDLER  
SECRETARY OF STATE

Secretary of State  
State of Louisiana

P.O. Box 94125  
BATON ROUGE, LA 70804-9125  
www.sos.louisiana.gov

July 10, 2013

Jeff Truax  
Director  
Office of State Register  
Post Office Box 94095  
Baton Rouge, Louisiana 70804-9095

Dear Mr. Truax:

Enclosed herewith are the following: Insertion Order, Fiscal and Economic Impact Statement, Notices of Intent, and CD for publication in the July 20, 2013 issue of the *Louisiana Register* for the following Notices of Intent:

- 1) LAC 31:II.Chapter 5 Voter Registration at Mandatory Voter Registration Agencies;
- 2) LAC 46:XLVI.Chapter 1 Notaries Public; and
- 3) ~~LAC 10L:XIX.Uniform Commercial Code.~~

Please feel free to call Carol Guidry at 362-5142 if you should have any questions. With kindest regards, I remain

Yours truly,



Tom Schedler  
Secretary of State

TS:cg

Enclosures

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FORM 0011

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Elections Division

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Tom Schedler                      Secretary of State

Carol Guidry                      (225) 362-5142 (225) 922-118

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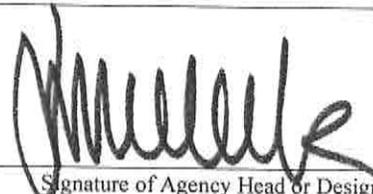
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Voter Registration at Mandated Voter Registration A



Signature of Agency Head or Designee

Tom Schedler, Secretary of State

Print Name and Title of Agency Head or Designee

**Important:** If submitting both an Emergency Rule (ER) and a Notice of Intent (NOI) to be published this month, AND if the rule text in the ER is identical to the rule text in the NOI, check here:

CERTIFICATION OF AVAILABLE FUNDS

DOCUMENT # \_\_\_\_\_

**ISIS AGENCY:** I certify the availability of fiscal year 2014 appropriated funds for the payment of the above referenced publication and authorize the processing of an Interagency Billing with the following coding on the 30th of the month of the publication. Attach supplemental sheet for additional lines of coding.

<u>139</u>	<u>2007</u>	<u>2710</u>	<u>SR</u>	
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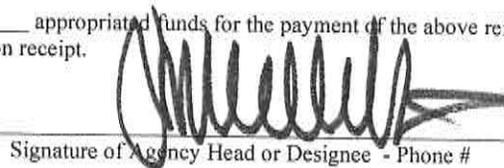
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TOM SCHEDLER  
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July 10, 2013

Jeff Truax  
Director  
Office of State Register  
Post Office Box 94095  
Baton Rouge, Louisiana 70804-9095

RECEIPT OF NOTICE OF INTENT

I, Melissa Murphy, do hereby certify that I have received Insertion Order, Fiscal and Economic Impact Statement, Notices of Intent, and CD for publication in the July 20, 2013 issue of the *Louisiana Register* for the following:

- 1) LAC 31:II.Chapter 5 Voter Registration at Mandatory Voter Registration Agencies;
- 2) LAC 46:XLVI.Chapter 1 Notaries Public; and
- 3) ~~LAC 10L:XIX Uniform Commercial Code.~~ *ch*

Melissa Murphy  
Signature

Asst. Editor  
Title

7/10/13  
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Carol H. Duidry  
Department Messenger

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