

STATE OF LOUISIANA  
SECRETARY OF STATE

Nancy Landry  
Secretary of State

Notary Division  
(225) 925-4704

Fax Numbers  
(225) 932-5359 Notary



**TRANSMITTAL INFORMATION  
For All Notary Filings**

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Name of person filing document

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Address

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City

State

Zip Code

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Daytime phone number

Fax number

Email address

Mailing Address: P.O. Box 94125, Baton Rouge, LA 70804-9125  
Physical Address: 8585 Archives Ave., Baton Rouge, LA 70809  
[www.sos.la.gov](http://www.sos.la.gov)



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# COMPLAINT ALLEGING UNAUTHORIZED EXERCISE OF NOTARIAL POWERS

La. R.S. 35:601 *et seq.*

**RETURN COMPLETED FORM TO:**

Secretary of State Notary Division,  
P.O. Box 94125  
Baton Rouge, LA 70804

**Parish of** \_\_\_\_\_

Before me, the undersigned authority came and appeared the undersigned complainant, who in accordance with the provisions of La. R.S. 35:603, and being duly sworn, did depose and say that

\_\_\_\_\_ is in violation of the  
**Printed name of subject of complaint** **Notary ID# if known**

following provision(s) of La. R.S. 601 *et seq.* (UNAUTHORIZED EXERCISE OF NOTARIAL POWERS)

**Violation(s): check all that apply**

- Commission or authority to exercise notary function is statutorily or judicially suspended.
- Commission or authority to exercise notary function is statutorily or administratively revoked.
- No longer validly commissioned.
- Commission in retirement status under provisions of R.S.35:202(G)
- No longer validly possessed of the office or position from which authority to exercise notarial functions were derived.
- Convicted of a felony and has not been pardoned.
- Not authorized by law to exercise that particular notarial function.
- Violated any provision of any law governing the office of notary or the exercise of notary authority.
- Abandoned his commission.
- Failed to pay over money entrusted to him in his official capacity as a notary public.
- Failed to satisfy any final judgment rendered against him in his official capacity as a notary public.
- Not authorized to exercise notarial powers.

Complainant's statement to include details of violation(s), its nature, the dates, time(s), address(es) where violation(s) occurred and address of subject of the complaint. (attach additional page(s) if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Complainant name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Complainant address:** \_\_\_\_\_ **City, State, Zip:** \_\_\_\_\_

\_\_\_\_\_  
**Signature of Complainant**

Sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Signature of notary

\_\_\_\_\_  
Printed name of notary

\_\_\_\_\_  
La. Notary ID#