

(R.S. 12:1301)

Enclose \$100 filing fee
Make remittance payable to
Secretary of State
Do not send cash

**P.O. Box 94125
Baton Rouge, LA 70804-9125
(225) 925-4704
www.sos.la.gov**

PARISH/COUNTY OF _____

-

5. Other provisions: _____

Notary Signature

INSTRUCTIONS

NOTE: This form contains only the minimum provisions required by law to be set forth in Articles of Organization. Additional provisions may be advisable or necessary, depending on the specific needs of each company. Consideration should be given to the advantages and disadvantages of forming a limited liability company, and the legal and tax consequences. You are strongly advised to seek legal advice from an attorney and tax and other business advice from an accountant.

1. File the Articles of Organization, and the domestic limited liability company Initial Report (Form 973) which contains an agent affidavit and the requisite \$100 fee with the Secretary of State's office.
2. The Articles of Organization and the Initial Report may be delivered to the Secretary of State's Office in advance, for filing as of any specified date (and any given time on such date), within 30 days after the date of delivery. Request should be made in writing and must be submitted along with the Articles of Organization and the Initial Report.
3. The Articles of Organization cannot be accepted for filing unless an Initial Report (Form 973) is also filed. Upon filing with our office, you will receive a certificate of organization. Certified copies are available at a cost of \$15 each. Additional certificates are \$20 each.
4. If the Articles of Organization are filed within five working days (exclusive of legal holidays) after acknowledgment, the existence shall begin as of the time of such acknowledgment.



LIMITED LIABILITY COMPANY INITIAL REPORT
(R.S. 12:1305 (E))

1. The name of this limited liability company is: _____
2. The location and municipal address, not a post office box only, of this limited liability company's registered office:

3. The full name and municipal address, not a post office box only, of each of this limited liability company's registered agent(s) is/are:

4. The names and municipal addresses, not a post office box only, of the first managers, or the members:

To be signed by each person who signed the articles of organization:

AGENT'S AFFIDAVIT AND ACKNOWLEDGEMENT OF ACCEPTANCE

I hereby acknowledge and accept the appointment of registered agent for and on behalf of the above named limited liability company.

Registered agent(s) signature(s):

Sworn to and subscribed before me, the undersigned Notary Public, on this date: _____

NOTARY NAME MUST BE TYPED OR PRINTED WITH NOTARY #

Notary Signature

INSTRUCTIONS

1. An Initial Report must be completed and filed with the Articles of Organization of a Limited Liability Company.
2. The name shall contain the words "low-profit limited liability company", the abbreviation "L3C", or the abbreviation "l3c".
3. If managers or members have been selected and the management is vested in managers, at least one manager should be provided, or if management is vested in the members, at least one member should be provided. If no first managers or members have been selected when the Initial Report and Articles of Organization are filed, a Supplemental Report, setting forth their names and addresses must be filed in accordance with R.S. 12:1305 (E)4.
4. The Affidavit of Acknowledgement and Acceptance contained on the bottom of this form must be signed by each registered agent before a notary public.