

STATE OF LOUISIANA  
SECRETARY OF STATE

TOM SCHEDLER  
SECRETARY OF STATE

Commercial Division  
(225) 925-4704

Fax Numbers  
(225) 932-5314 Corporations  
(225) 932-5317 Legal Services  
(225) 932-5318 UCC



**TRANSMITTAL INFORMATION  
For All Business Filings**

Please indicate below the level of service requested, payment and contact information

- Routine      Expedite \$30  
                                    24 hour processing      Check or Money Order Enclosed
- Credit Card Number: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_

\_\_\_\_\_  
Business Name (List **exactly** as it appears in documents)

\_\_\_\_\_  
Name of person filing document (evidence of filing will be mailed to this person, at address below)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City                                                  State                                                  Zip Code

\_\_\_\_\_  
Daytime phone number                          Fax number                          Email address

**NOTE: Louisiana Law requires all Louisiana notaries to print or type their name and notary or bar roll number on the document.**

Mailing Address: P. O. Box 94125, Baton Rouge, LA \* 70804-9125  
Office Location: 8585 Archives Ave., Baton Rouge, LA \* 70809  
Web Site Address: [www.sos.la.gov](http://www.sos.la.gov)

**Tom Schedler**  
**Secretary of State**



**ARTICLES OF INCORPORATION**  
**R.S. 12:1-202**

**Domestic Business Corporation**  
**Enclose \$75 Filing Fee**  
**Make remittance payable to Secretary of State**  
*Do Not Send Cash*

**Return to:** **Commercial Division**  
**P.O. Box 94125**  
**Baton Rouge, LA 70804-9125**  
**Phone: (225) 925-4704**  
**Web Site: www.sos.la.gov**

**STATE OF** \_\_\_\_\_

**PARISH/COUNTY OF** \_\_\_\_\_

1. The name of this corporation is: \_\_\_\_\_
2. The corporation is formed for the purpose of: (check one)
  - a.  Engaging in any lawful business or activity for which corporations may be formed under this Chapter.
  - b.  \_\_\_\_\_  
(use for limited corporate activity)
3. The duration of this corporation is: (may be perpetual) \_\_\_\_\_
4. The number of shares which the corporation shall have authority to issue is: \_\_\_\_\_
5. The par value for authorized shares or classes of shares is: (may be without par value) \_\_\_\_\_
6. The name and address of each incorporator is: \_\_\_\_\_  
\_\_\_\_\_
7. The street address, not a post office box only, of the corporation's initial registered office is: \_\_\_\_\_  
\_\_\_\_\_
8. The street address, not a post office box only, of the corporation's initial principal office is: \_\_\_\_\_  
\_\_\_\_\_
9. The name and street address, not a post office box only, of the corporation's initial registered agent is: \_\_\_\_\_  
\_\_\_\_\_
10. The names and street addresses of the corporation's initial directors are: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. The protection against liability of directors and officers is:
  - a.  accepted
  - b.  rejected
  - c.  limited \_\_\_\_\_  
(statement of limitations)
12. Other provisions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Incorporator Signature: \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, before me, personally appeared \_\_\_\_\_,  
to me known to be the person described in and who executed the foregoing instrument, and acknowledged that he executed it as his free act and deed.

\_\_\_\_\_  
Notary Signature, Printed Name, and Notary/Bar Roll Number

**WRITTEN CONSENT TO APPOINTMENT**

I hereby acknowledge and accept the appointment of registered agent for and on behalf of the above named corporation.

Registered agent(s) signature(s):  
\_\_\_\_\_  
\_\_\_\_\_

Sworn to and subscribed before me, the undersigned Notary Public, on this date: \_\_\_\_\_

\_\_\_\_\_  
Notary Signature, Printed Name, and Notary/Bar Roll Number

## INSTRUCTIONS

**NOTE:** A corporation is a complex form of business structure. This form contains only the minimum provisions required by law to be set forth in Articles of Incorporation. Additional provisions may be advisable or necessary, depending on the specific needs of each corporation. Consideration should be given to the advantages and disadvantages of incorporating, and the legal and tax consequences. You are strongly advised to seek legal advice from an attorney, and tax and other business advice from an accountant.

1. File the Articles of Incorporation, which contains a Written Consent to Appointment (both portions signed before a notary), and the requisite \$75 filing fee with the Secretary of State's office.
2. The Articles of Incorporation may be delivered to the Secretary of State's office in advance, for filing as of any specified date (and any given time on such date) within 90 days after the date of delivery. Requests should be made in writing and must be submitted along with the Articles of Incorporation.
3. Upon filing with our office, you will receive a certified copy of the Articles and a Certificate of Incorporation. Within thirty (30) days after filing the Articles of Incorporation with the Secretary of State's office, a copy of the Articles, certified by the Secretary of State, and a copy of the Certificate of Incorporation must be filed with the Clerk of Court in the parish where the corporation's registered office is located (or with the Recorder of Mortgages in the Parish of Orleans).
4. Please call the Internal Revenue Service at (800) 829-4933 for information to obtain a corporation's federal tax identification number.
5. If the Articles of Incorporation are filed within five (5) working days (exclusive of legal holidays) after acknowledgement, the corporate existence shall begin as of the time of such acknowledgement.